



## Minutes of Board of Directors Meeting Castle Room, Banff Park Lodge

August 23, 2008

### ATTENDANCE

#### Board Members

Mrs. Heather Welwood, President  
 Mrs. Jacquie Hansen, Vice-President  
 Mrs. Bev Esslinger, Edmonton Public  
 Mrs. Marilyn Bergstra, Edmonton Catholic  
 Ms. Carol Bazinet, Calgary Public  
 Mr. Serafino Scarpino, Calgary Catholic  
 Mrs. Dianne Lavoie, Zone 1 (alternate)  
 Mrs. Lynda Akers, Zone 2/3  
 Mr. Clayton Jespersen, Zone 2/3  
 Mrs. Patty Dittrick, Zone 4 (alternate)  
 Mr. Doug Gardner, Zone 5  
 Ms. Kerry Milder, Zone 6

#### Staff/Consultants

Mr. David Anderson, Executive Director  
 Ms. Donna Engel, Director, Corporate Services  
 Ms. Heather Tkachuk, Policy and Research Analyst  
 Ms. Marian Johnson, Administrative Assistant

**Note:** Any enclosure, report or other document to which a motion relates in whole or in part becomes an integral and official part of these minutes.

### CALL TO ORDER

President Welwood called the meeting to order at 2:55 p.m.

### A. RECOMMENDED ACTION ITEMS

#### A.1 Agenda

#### (a) Additions/Changes

#### Additions:

B.4 Executive Director's Update  
 B.5 President's Update

**MOTION #1**  
 S. Scarpino

That the agenda, as amended, be approved.

**CARRIED**

**A.2 Approval of Minutes – June 12, 2008**

(a) **Errors/Omissions** No errors or omissions were noted.

(b) **Approval**

**MOTION #2** That the minutes of the June 12, 2008 ASBA Board of  
C. Jespersen Directors meeting be approved.

**CARRIED**

(c) **Business Arising** There was no business arising from the June meeting.

**A.3 Trends (TIES) – Charter Agreement**

**MOTION #3** That the draft Trends, Innovations and Educational  
S. Scarpino Scenarios (TIES) Charter Agreement be approved.

**CARRIED**

**A.4 Drug Awareness Committee – Terms of Reference** K. Milder advised that, under “Background”, the correct spelling of the Co-Chairperson was Armin Kauppila.

**MOTION #4** That the ASBA Board of Directors approve the Terms of  
P. Dittrick Reference of the Drug Awareness Committee.

Directors suggested that the following amendments be made to the Terms of Reference:

- The first bullet listed under “Duties” should be included under a new section entitled “Mandate”
- The Zone 5 representative was now Roy Goulet, a trustee with Greater Southern Francophone board.
- The names of members under “Membership” should be eliminated, but term lengths should be included in the preamble to the “Membership” section.

**MOTION #5** That Motion #4 be approved with the changes to the  
L. Akers Drug Awareness Committee Terms of Reference as noted above.

**CARRIED**

K. Milder added that a federal Drug Awareness Committee was interested in partnering with other such committees, especially those related to school aged children and education.

**A.5 Agenda Items – Future Board Meetings** The Board agreed to delete the following items from the list:

- “Getting to Know the Minister” presentation
- “Addressing/Handling Accountability” (Discussion)

The remaining items were confirmed or added:

- Health Initiatives – Future Directions (Sep 08)
- ASBA Attendance at Zone Meetings (Sep 08)
- Fall General Meeting Caucus Meetings (Sep 08)
- ASBA 100<sup>th</sup> Anniversary Celebration Costing (Oct 08)
  
- Wrap-up of Leadership Academy (Oct 08)
- Succession Planning (Dec 08)
- Subsidizing Service Costs (prior to 2009-2010 budget approval)
- Board of Directors – Length of Term and Rotation (Feb 09)
- Adequacy of Funding (Discussion – Apr or May 09)
- Review of Board Meeting Format

## B. DISCUSSION ITEMS

### B.1 Task Force Update Reports

(a) **High School Completion:** It was noted that the recommendations made by the task force were provided at the June 12, 2008 Board meeting and that the task force would be meeting just prior to the September board meeting.

(b) **Infrastructure:** H. Welwood reported that she and D. Anderson would discuss this with the Minister at a meeting scheduled for September 8<sup>th</sup>. She added that a Chair for this task force would be designated at the September board meeting.

(c) **Transportation:** B. Esslinger reported that the transportation report “At the Breaking Point – Alberta’s student transportation system” was distributed at the Spring General meeting and that plans were being made to present their findings at Zone meetings in the fall.

It was agreed that “Task Force Update Reports” would be a standing item on Board agendas.

### B.2 Committee Update Reports

(a) **Taxation:** D. Anderson reported that he had met with the Minister during the summer to discuss the formation of a task force on Taxation. The Minister advised that he was waiting until after his Visioning meeting in the fall to make a decision on this.

Membership on the task force would be accomplished through a “Call for Interest” with the goal of a balance of representatives with expertise in this area. D. Anderson added that he anticipated a report would be available by the 2009 Spring General meeting.

(b) **Executive Director Contract:** J. Hansen reported that the committee had met three times to review the contract language and had a lawyer from Neuman Thompson review it as well. The board would receive a draft copy of the contract at the September meeting.

(c) **Executive Director Compensation:** J. Hansen advised that Mr. John Steffensen of Western Management Consultants would give a presentation on compensation at the September meeting and that final approval of the Executive Director's compensation would be considered at the October meeting. She added that the new contract would immediately replace the existing contract.

**B.3 Advocacy Protocol**

D. Anderson advised that the current protocol guideline was being expanded to include Zone Chairs and their relationship with MLAs and would be presented at the October meeting.

**B.4 Executive Director's Update**

(a) **ASBA 100<sup>th</sup> Anniversary Celebration:** A reception honouring past Presidents (or their families) would be held Saturday, September 13, 2008 at the Westin Hotel in Edmonton. This would also allow the September board meeting to be extended to include the Saturday morning if necessary.

(b) **Student Health Initiative:** In order to respond to a request for follow-up by the Alberta Coalition for Healthy School Communities, D. Anderson suggested that the board discuss where ASBA would go with the student health initiative at their September meeting.

(c) **Education Research Seminar:** D. Anderson advised that the Minister had invited five ASBA delegates to the research seminar he was hosting on Friday, September 5. Those representatives were the ASBA Executive plus Scott McCormack (ASBA Director of Special Initiatives) and Patrick Maguire (CASS representative on the "Moving & Improving" committee.

**B.5 President's Update**

(a) **Special Education Review:** H. Welwood advised that she would represent ASBA on the working committee of the Special Education Review Steering committee and that she would encourage CASS, ASBOA and ASCA to name their President to serve on the working committee to emphasize the importance of it.

(b) **Education Summit:** Preliminary arrangements had been made to hold the summit March 13-14, 2009. H. Welwood would talk to the Minister regarding the summit at their September 8<sup>th</sup> meeting.

(c) **Private School Issues:** In response to the Minister's announcement of July 30 on private school funding, H. Welwood reported that ASBA had provided key messages to all boards at that time with additional messages to be sent out in September.

She had also requested a meeting with the Premier as she was informed by the Minister that the government had made the funding decision, not Alberta Education or the Minister of Education.

**C. INFORMATION ITEMS**

Board members were encouraged to review all the Information Items.

**D. MEETING EVALUATION**

Directors were encouraged to complete and return their meeting evaluation form.

**E. ADJOURNMENT**

**MOTION #6**  
S. Scarpino

That the meeting adjourn.

**CARRIED**

The meeting adjourned at 4:03 p.m.

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President

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Executive Director