



**Minutes of Board of Directors Meeting  
Ballroom B, Jasper Park Lodge**

**January 21, 2007**

**ATTENDANCE**

**Board Members**

Mrs. Maureen Kubinec, President  
Mrs. Heather Welwood, Vice-President  
Mrs. Bev Esslinger, Edmonton Public (alternate)  
Ms. Debbie Cavaliere, Edmonton Catholic  
Ms. Carol Bazinet, Calgary Public  
Mrs. Lois Burke-Gaffney, Calgary Catholic  
Ms. Wendy Olson-Lepchuk, Zone 1  
Mr. Gerry Steinke, Zone 23  
Ms. Karen Holloway, Zone 4  
Mr. Doug Gardner, Zone 5

**Regrets**

Mrs. Patricia Aitchison, Zone 6

**Staff/Consultants**

Mr. David Anderson, Executive Director  
Ms. Donna Engel, Manager, Corporate Services  
Mrs. Heather Rogers, Manager, Finance & Administrative Services  
Ms. Suzanne Lundrigan, Manager, Communications  
Ms. Deb Tumbach, Senior Lawyer  
Mr. Terry Gunderson, ASBA Consultant  
Ms. Marian Johnson, Administrative Assistant

**Note:** Any enclosure, report or other document to which a motion relates in whole or in part becomes an integral and official part of these minutes.

**CALL TO ORDER**

President Kubinec called the meeting to order at 11:25 a.m.

**A. RECOMMENDED ACTION ITEMS**

**A.1 Agenda**

**(a) Additions/Changes** There were no additions or changes to the agenda.

**(b) Approval**

**MOTION #1**

L. Burke-Gaffney

That the agenda be approved.

**CARRIED**

**A.2 Approval of Minutes – December 8, 2006**

(a) **Errors/Omissions** No errors or omissions were noted.

(b) **Approval**

**MOTION #2**

L. Burke-Gaffney

That the minutes of the December 8, 2006 ASBA Board of Directors meeting be approved as circulated.

**CARRIED**

(c) **Business Arising**

W. Olson-Lepchuk provided a copy of a letter that Peace Wapiti had received from the then Minister of Education regarding the board's termination of the agreement for the provision of education services by a Christian education school.

L. Burke-Gaffney advised that her board's queries regarding GST had been answered and therefore the Board of Directors did not need to discuss them.

**A.3 Decision on ASBA Governance Review**

D. Anderson provided the board with a new governance review process based on their discussions prior to the strategic planning session.

Upon review and acceptance of suggested revisions, the process was revised to read as follows:

1. The ASBA governance review will proceed.
2. The review will be under the current governance structure of ASBA.
3. The scope of the review will focus on the key elements of the ASBA decision making structures:
  - a. Membership
    - i. Voting methods and allocation of weighted ballot
    - ii. How fees are assigned
  - b. Role and structure of the Board of Directors and Zones
  - c. How the association's policy is set at our AGM's

Other issues which boards wish to see addressed will be collected in a "parking lot" package - and where possible processes will be put in place to deal with them. The Board of Directors is committed to responding to all issues raised.

4. The Board of Directors will solicit all individual school board input through a questionnaire. A package of background information will be provided, as appropriate, for each question which will include facts on the current situation within ASBA and examples from other models and associations.

5. As an integral part of the information gathering process, Zone/Metro directors will encourage and facilitate discussion and dialogue at zone/metro meetings, although there will be no attempt made to solicit a "zone position".

6. The questionnaire will be emailed to boards in mid-February, with responses due by the beginning of May.

7. The Board of Directors will review the responses and, if the responses indicate a need for bylaw changes, will bring forward amendments to a special meeting of the association before the trustee elections in October 2007.

**MOTION #3**  
W. Olson-Lepchuk

That the ASBA Board of Directors accept the revised Governance Review plan.

**CARRIED**

**A.4 Review of ASBA Board Charter**

**MOTION #4**  
C. Bazinet

That the review of the ASBA Board Charter be deferred to the February 2007 meeting.

**CARRIED**

**A.5 2006-2009 Strategic Plan –  
Addition of Key Results**

The Board directed ASBA administration to include the three strategic key results under Strategic Priority #1 in the 2006-2009 strategic plan as the work associated with them was already in progress. The key results were:

A-1.1 Guidelines are developed for school boards about the kind of financial information they must request from senior officials in order to fulfill their financial responsibilities.

A-1.2 Policy advisories on the topics of "School Fees" and "Fundraising" are reviewed and, if necessary, updated.

A-1.3 A policy advisory is developed on "Anaphylaxis" to help boards develop local policy and procedures for responding to individuals with severe allergies.

**A.6 AUMA/ASBA Agreement on  
Property Taxation**

D. Anderson provided a revised draft of the property tax agreement which included the wording changes requested by the ASBA Board of Directors and by AUMA. He advised that once both boards of directors had approved these changes, the agreement would form the basis of an association position which would be presented at the Spring General Meeting for general membership ratification. In the meantime, ASBA and AUMA would jointly lobby the government to implement the plan.

Several Directors expressed discomfort at approving the changes to the wording. Other Directors noted that the agreement had previously been approved by the Board subject to the wording changes included in the revised draft as well as wording changes requested by AUMA after the ASBA Board had approved it.

D. Anderson outlined the revisions included in the draft at hand as:

**Cover Page** - statement regarding the approval process had been moved to the 'Background' section (as requested by ASBA).

**Background**, 8<sup>th</sup> paragraph - Statement regarding the establishment of core business principles had been deleted (as requested by ASBA).

**Goal #1 – Measures of Success**, 5<sup>th</sup> bullet –

- the word "Provincial" had been added and the word "rates" had been replaced by "Requisition" (as requested by AUMA)

**Goal #1 – Strategies**, 3<sup>rd</sup> bullet –

- the phrase "Recommend that" had been replaced with "While sustaining funding equity," (as requested by ASBA)
- the word "requisition" had been added after the word "tax" (as requested by AUMA)

**Goal #2 – Key Results** –

- a new bullet had been added which read "Taxpayers have a clear understanding of the municipal mandate of municipal property taxes and a great acceptance that property tax is the only source of long-term stable funding for municipalities." (as requested by AUMA)

2<sup>nd</sup> bullet –

- reworded to read "Taxpayers have a clear understanding of the mandate of school boards and the long term role that property taxation plays in sustaining public education and addressing local education priorities." (as requested by ASBA)

**Goal #4 – Key Results** -

- Reworded to read "Municipalities receive a larger share of property tax revenues." (as requested by ASBA for clarification).

**Goal #4 – Strategies**, 2<sup>nd</sup> bullet

- The word "Provincial" had been added after the word "annual" "and "Requisition" had been added after the word "Tax" (as requested by AUMA).

**Goal #4 – Action**

- Reworded to read “Communicate proposals to the Government of Alberta then work with the Province to secure immediate policy and legislative changes that articulates a long-term provincial plan for education and municipal funding.” (reformatted for clarity)

**MOTION #5**  
K. Holloway

That the revisions proposed by the AUMA agreement be accepted.

**DEFEATED**  
*(Lost in a tie vote)*

**A.7 Representation at the Board of Directors Meetings**

**MOTION #6**  
K. Holloway

That, if both the Director and his/her alternate are unable to attend a Board of Directors meeting, the Zone Chair would be appointed to attend.

**CARRIED**

**A.8 Directors' Requests for Information**

There were no requests for information.

**A.9 Agenda Items – Future Board Meetings**

The following items were identified:

- Plant Operations and Maintenance Issues – Discussion with Ministers of Infrastructure and Education
- Presentation by Auditor General re Education Findings of annual report
- Approval of ASBA Advocacy Plan (Revised) (2006-2009)
- Support of CASS Self Governance Proposal
- Executive Director's Evaluation – Modifications to Process, Criteria and Timelines
- ASBA Labour Disruption Plan and Labour Update
- Discussion of General Meeting Format
- Presentation on Local Authorities Pension Plan (LAPP)
- Review of Board Charter (February)

**B. DISCUSSION ITEMS**

There were no discussion items.

**C. INFORMATION ITEMS**

Board members were encouraged to review the various reports, documents, correspondence and conference brochures included in their agenda package. As well, M. Kubinec highlighted the Alberta Venture Magazine article (C.6f).

Board members were also requested to review the list of committee responsibilities (C.5) to ensure its accuracy.

**Board Conference Call:** D. Anderson announced that there would be a Board of Directors conference call on February 6, possibly in the evening, to develop an association position on the recommendations being submitted to the Minister's Advisory Committee on the Funding Framework on February 7 regarding severe special needs funding and transportation funding. Board members were asked to be available on that date.

**D. MEETING EVALUATION**

Directors were encouraged to complete and return their meeting evaluation form.

**E. ADJOURNMENT**

The Chair declared the meeting adjourned at 2:30 p.m.

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President

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Executive Director

DRAFT