



## Minutes of Board of Directors Meeting ASBA Boardroom

October 9-10, 2008

### ATTENDANCE

#### Board Members

Mrs. Heather Welwood, President  
Mrs. Jacquie Hansen, Vice President  
Ms. Bev Esslinger, Edmonton Public  
Mrs. Marilyn Bergstra, Edmonton Catholic (Thursday)  
Mrs. Debbie Engel, Edmonton Catholic Alternate (Friday)  
Ms. Carol Bazinet, Calgary Public  
Mr. Serafino Scarpino, Calgary Catholic  
Mrs. Dianne Lavoie, Zone 1  
Mrs. Lynda Akers, Zone 2/3  
Mr. Clayton Jespersen, Zone 2/3  
Ms. Jackie Swainson, Zone 4  
Mr. Doug Gardner, Zone 5  
Ms. Kerry Milder, Zone 6  
Mrs. Alice Brick, ACSTA  
Mr. Fred Kreiner, FCSFA (Friday)  
Mr. Don Fleming, PSBAA

#### Guests

Mr. John Steffensen, Western Management (A.3 a, b)  
Mr. Steve Cymbol (A.4)  
Ms. Patricia Mackenzie (A.5)

#### Staff/Consultants

Mr. David Anderson, Executive Director  
Ms. Donna Engel, Director, Corporate Services  
Ms. Suzanne Lundrigan, Director, Communications (Friday)  
Mr. Scott McCormack, Manager, Special Initiatives  
Dr. Leroy Sloan, Consultant (A.3)  
Mr. Mat Hanrahan (A.6)  
Ms. Heather Tkachuk, Policy & Research Analyst (A.3a, A7, A.8)  
Ms. Marian Johnson, Administrative Assistant

**Note:** Any enclosure, report or other document to which a motion relates in whole or in part becomes an integral and official part of these minutes.

#### CALL TO ORDER

President Welwood called the meeting to order at 7:02 p.m.

**NATIONAL ANTHEM**

David Anderson led the Board in the singing of O' Canada.

**INSTALLATION OF NEW DIRECTOR**

Mrs. Dianne Lavoie was officially installed as the Zone 1 representative on the ASBA Board of Directors.

**A. RECOMMENDED ACTION ITEMS**

**A.1 Agenda**

**(a) Additions/Changes**

**Add:**

A.11(a) Appointment to Distributed Learning Forum

**(b) Approval**

**MOTION #1**

K. Milder

That the agenda, as amended, be approved.

**CARRIED**

**A.2 Approval of Minutes – September 11-12, 2008**

**(a) Errors/Omissions**

**A.5(a) – Role of the Board and Board Members:**

Prior to Motion #12, add reference to the review of the ASBA Board of Directors policies within the ASBA Governance Handbook to clarify the statement contained in A.5(b): "As a result of Motion #12 ...".

**C.3 – Executive Director's Report – President's Reception:** Include the actual date of the reception (September 13, 2008).

**C.6 – Trends Report:** Indicate that this report was given on the Thursday evening of the meeting.

**(b) Approval**

**MOTION #2**

C. Bazinet

That the minutes of the September 11-12, 2008 ASBA Board of Directors meeting, as amended, be approved.

**CARRIED**

**(c) Business Arising**

There was no business arising from the September 11-12, 2008 meeting.

**A.3 In-Camera Session**

**MOTION #3**

C. Jespersen

That the meeting move *in-camera*, with the voting Board members and staff present.

**CARRIED**

Following the discussion regarding the changes to the Executive Director's evaluation process and criteria, staff members left the meeting.

**MOTION #4** That the meeting move out of *camera*. **CARRIED**  
C. Jespersen

Staff members and observers rejoined the meeting.

**(b) Executive Director's Compensation**

**MOTION #5** Based on the policy and background information, the  
K. Milder Board directs the Executive Director Compensation  
Committee to negotiate with the Executive Director. **CARRIED**

**MOTION #6** That the meeting move *in-camera*. **CARRIED**  
D. Gardner

Staff members and observers left the meeting.

**MOTION #7** That the meeting move out of *camera*. **CARRIED**  
C. Jespersen

The meeting recessed at 10:50 p.m. and reconvened at 9:00 a.m. on Friday, October 10, 2008.

**MOTION #8** That the meeting move *in-camera*, with only the voting  
L. Akers Directors present. **CARRIED**

**MOTION #9** That the meeting move out of *camera*. **CARRIED**  
D. Lavoie

**MOTION #10** That the ASBA Board of Directors accept the  
C. Jespersen Executive Director's Compensation Policy as  
presented.

(A recorded vote was requested.)

**CARRIED**

For:	Against:
J. Hansen	B. Esslinger
C. Bazinet	D. Engel
S. Scarpino	
D. Lavoie	
L. Akers	
C. Jespersen	
J. Swainson	
D. Garner	
K. Milder	

**MOTION #11** That the ASBA Board of Directors accept the  
J. Swainson negotiated salary as presented and that the vote be  
recorded. **CARRIED**

For:	Against:
J. Hansen	B. Esslinger
D. Engel	
C. Bazinet	
S. Scarpino	
D. Lavoie	
L. Akers	
C. Jespersen	
J. Swainson	
D. Garner	
K. Milder	

The Board agreed to hold a special meeting during the 2008 ASBA Fall General Meeting to consider the Executive Director's contract and compensation.

**A.4 Education Choice for Albertans Report - Presentation**

Mr. Steve Cymbol presented his report on the historical background of school choice in Alberta and implications surrounding this issue. The report would be presented at the 2008 Fall General Meeting. Based on the reaction received at the FGM, ASBA would consider publishing a formal document for distribution.

**A.5 Collective Bargaining Review Report and Recommendations - Presentation**

Mrs. Patricia Mackenzie, former Chair of the Alberta Commission on Learning, provided a review, commissioned by ASBA, of the 2007-08 teacher bargaining process which included school board perspectives on the last round of bargaining. Three options, and their rationale, for preparing for future bargaining were recommended:

**Option 1:** Pursue voluntary agreement on a single collective agreement process between an employers' association and the ATA;

**Option 2:** Pursue enabling legislation to require collective bargaining between an employers' association and the ATA; and

**Option 3:** Pursue collective bargaining process involving the Alberta Government, the ASBA and the ATA.

Mrs. Mackenzie reported that, in her conversations with 39 boards, 75% wanted some form of provincial bargaining in the future and that most of those boards felt that the government should be at the bargaining table.

She added that a very important priority for ASBA was to communicate with the government, the public, members, and the ATA.

D. Anderson advised that the report would be printed and presented at the Fall General Meeting, after which time he would bring recommendations, based on feedback received at the FGM, to the Board of Directors.

**A.6 School Board Financial Health Project Report - Presentation**

Mr. Mat Hanrahan presented the final report of the School Board Financial Health Project which was undertaken in response to the Auditor General's recommendation to increase school board financial oversight and monitoring capacity for trustees.

D. Anderson advised that he would discuss the report and recommendations with the Deputy Minister and develop an action plan. He added that any controversial plans would be brought to the attention of the Board of Directors.

**A.7 Accountability Report**

**(a) Strategic Planning**

The Board had been provided with two versions of the report; one was based on the Executive Director's current role description and one was based on the role description under review. The following motions referred to the current role description.

**MOTION #12**  
S. Scarpino

That based on the Board of Directors' review of the information provided, the Board determines that the Executive Director has met the quality indicators as outlined in the Strategic Planning Accountability Report.

**CARRIED**

**MOTION #13**  
K. Milder

That the Board of Directors request the Executive Director to include this accountability report in the ASBA Executive Director Evaluation Evidence Portfolio for the period September 1, 2008 – August 31, 2009.

**CARRIED**

**A.8 Policy Development Advisory Committee (PDAC)**

J. Hansen, Chair of the Expanded Policy Task Force, provided an update on their work in redesigning the association's policy development process which the committee hoped to complete and present to Zones in mid-2009.

**(a) Policy and Directives for Action Positions for the 2008 Fall General Meeting**

J. Hansen, Chair of Policy Development Advisory Committee, provided an update on the proposed policies and directives for action to be considered at the Fall General Meeting. Additional information will be added to Proposals #2, 3, 10, and 11.

- MOTION #14**  
L. Akers
- That the proposed policy and directives for action positions, with the additional information on proposals #2, 3, 10, and 11, be placed before the membership at the 2008 ASBA Fall General Meeting.
- CARRIED**
- (b) **ASBA Advocacy Highlights/Directives for Action Progress Report**
- Board members reviewed the Advocacy Highlights Report provided as Information Item C.9(a) in their agenda package.
- MOTION #15**  
D. Lavoie
- That for the 2008 Fall General Meeting, the ASBA Board of Directors suspend the requirement to provide an annual accounting of progress and indication of status of directives for action, as established in Board of Directors' policy GP-12. Therefore no Directives for Action Progress Report, or associated omnibus motion, will be presented to the membership at the 2008 FGM. Rather, a summary of advocacy highlights, including the above noted update and addition, will be provided.
- CARRIED**
- A.9 ASBA Awards**
- (a) **Friends of Education**
- Board members discussed the merits of the applications and determined that two had met the award criteria. After further discussion, the Board decided that they would present two Friends of Education awards at the Fall General meeting. The names of the recipients were to remain confidential until the FGM presentation.
- Zone Directors were encouraged to approach their Zone about offering a "Zone Friends of Education" award.
- (b) **Honourary Life Membership**
- As concern was expressed by several members of the Board that the award criteria needed to be reviewed, it was decided that a Honourary Life Membership Award would not be presented at the 2008 Fall General Meeting.
- A.10 Local Authorities Pension Plan – Reappointment of ASBA Representative**
- MOTION #16**  
D. Lavoie
- That the ASBA Board of Directors recommend the reappointment of George Walker to the LAPP Board of Trustees for a term ending December 31, 2012.
- CARRIED**
- A.11 Directors' Requests for Information**
- There were no requests for information.

**(a) Distributed Learning  
Strategy Forum**

D. Anderson advised the Board that he would email information on a Distributed Learning forum that Alberta Education was hosting in Edmonton on November 4<sup>th</sup>. Lynda Akers, Clayton Jespersen, and Bev Esslinger indicated they would attend the forum. Carol Bazinet advised that she would be attending a similar forum in Calgary.

**A.12 Agenda Items – Future  
Board Meetings**

The following items were identified:

- Succession Planning (Dec 08)
- Subsidizing Service Costs (pre-budget)
- Board of Directors – Length of Term and Rotation (Feb 09)
- Adequacy of Funding (Apr/May 09))
- Presentation by Dr. J. Rymer re Discrepancy of School vs. Diploma Awarded Marks
- Length of Insurance Board and External Committee Appointments (Discussion or Information Item)

**B. DISCUSSION ITEMS**

**B.1 Movers and Seconders –  
2008 Fall General Meeting**

Directors were asked to advise ASBA if they wanted any changes to the proposed assignments.

D. Engel outlined some of the activities planned for the Fall General Meeting, whose theme was “Steps to the Summit”:

Sunday, November 16:

- 2:30 pm Collective Bargaining Report presentation by Patricia Mackenzie
- 5:30 pm Edwin Parr Dinner
- 7:30 pm Opening Ceremonies and Awards
- 9:00 pm President’s Reception

Monday, November 17:

- 9:00 a.m. Business Meeting
- 1:15 pm Keynote Speaker – Deborah Grey

Tuesday, November 18:

- 8:00 am MLA Breakfast and Address by the Minister of Education
- 9:30 am Sessions
- 12:00 pm Luncheon and Awards
- 1:30 pm Sessions

*J. Swainson left the meeting at 3:00 p.m.*

**C. INFORMATION ITEMS**

**C.1 President's Report**

In addition to her written report, H. Welwood advised that she would be providing information via email related to:

- Community Engagement plans for the Education Summit planned for March 13-14, 2009
- Special Education Working Group (see Information Item C.9.b)
- Alberta Education's guidelines on inclement weather and writing diploma exams
- FGM duties and special Board meeting

**(a) CSBA Update**

In addition to the written reports, the Board was advised that ASBA was responsible for the CSBA's Executive Director evaluation process and contract.

**C.2 Vice-President's Report**

In addition to her written report, J. Hansen advised that the Expanded Policy Task Force continued their review of ASBA policies.

**C.3 Executive Director's Report**

D. Anderson added the following to his written report:

**ASEBP Board of Trustees:** Only one representative was required to replace Bill Schulte, as Lance Miller had already been appointed to replace Jerry Muelaner as of January 1, 2009.

**ATA Contract Challenge:** The five boards that were affected by the court decision had been sent their fee-for-service refund cheques.

**Meeting with Deputy Minister on September 29:** Representatives from CASS, ASBOA and ASCA had also attended the meeting.

**C.4 Member Reports**

**Edmonton Public (B. Esslinger):** A report was not available.

**Edmonton Catholic (M. Bergstra):** A report was not available.

**Calgary Public (C. Bazinet):** In addition to her written report, C. Bazinet advised that their 2009-2010 calendar would have to be changed as a result of the World Skills Competition.

**Calgary Catholic (S. Scarpino):** Please refer to the written report.

**Zone 1 (D. Lavoie):** Please refer to the written report.

**Zone 2/3 (L. Akers & C. Jespersen):** Please refer to the written report.

**Zone 4** (*J. Swainson*): Please refer to the written report.

**Zone 5** (*D. Gardner*): Please refer to the report distributed at the meeting.

**Zone 6** (*K. Milder*): Please refer to the written report.

**ACSTA** (*A. Brick*): Please refer to the written report.

**FCSFA** (*F. Kreiner*): A report was not available.

**PSBAA** (*D. Fleming*): Please refer to the written report.

**C.5 ASBA Advocacy Priority Reports**

There were no updates to the advocacy priorities.

**C.6 Trends Report**

D. Gardner advised that the proposed Charter Agreement would be signed by Alberta Education in approximately a week's time.

**C.10 Reports**

**C.9(c) Wrap Up of Leadership Academy:** This verbal report would be provided at the December Board meeting under "Business Arising".

**D. MEETING EVALUATION**

Directors were encouraged to complete and return their meeting evaluation form.

**E. ADJOURNMENT**

**MOTION #17**  
S. Scarpino

That the meeting adjourn.

**CARRIED**

The meeting adjourned at 3:30 p.m.

---

President

---

Executive Director