



**Minutes of Board of Directors Meeting
Jasper Room, Hotel Macdonald
Edmonton**

January 15, 2011

ATTENDANCE

Board Members

Mrs. Jacquie Hansen, President
Ms. Cheryl Smith, Vice-President
Ms. Lynn Ferguson, Calgary Public
Mrs. Mary Martin, Calgary Catholic
Mrs. Becky Kallal, Edmonton Catholic
Mr. Dave Colburn, Edmonton Public
Mrs. Sharilyn Anderson, Zone 1
Ms. Johnette Lemke, Zone 2/3
Ms. Lisa Brower, Zone 2/3
Mr. Keith Warren, Zone 4
Ms. Anne-Marie Boucher, Zone 5
Ms. Karen Bartsch, Zone 6

Guests

Mr. Dean Power (A.3)
Mr. Joseph Man, CA, Collins-Barrow (A.4)

Staff/Consultants

Mr. David Anderson, Executive Director
Ms. Donna Engel, Director, Corporate Services
Ms. Heather Rogers, Director, Finance & Administrative Services
Ms. Suzanne Lundrigan, Director, Communications
Mr. Scott McCormack, Manager, Special Initiatives
Ms. Grace Cooke, ASBA Lawyer (B.2)
Mr. Mac McDonald, ASBA Consultant (A.3)
Mr. Terry Gunderson, ASBA Consultant
Ms. Heather Tkachuk, Research and Policy Analyst
Ms. Marian Johnson, Administrative Assistant

Note: Any enclosure, report or other document to which a motion relates in whole or in part becomes an integral and official part of these minutes.

CALL TO ORDER

President Hansen reconvened the November 5, 2010 meeting to order on January 15, 2011 at 9:10 a.m.

A. ACTION ITEMS

A.1 Agenda

(a) Additions/Changes There were no additions or changes to the agenda.

(b) Approval

- MOTION #1**
J. Lemke
- That the agenda be approved.
- CARRIED**
- A.2 Approval of Minutes – October 12, October 21, and November 4-5, 2010**
- (a) Errors/Omissions**
- October 12:** No errors or omissions were noted.
- October 21:** This meeting was recessed, not adjourned.
- November 4-5:** This meeting was recessed, not adjourned.
- (b) Approval**
- MOTION #2**
A-M. Boucher
- That the minutes of the October 12, October 21, and November 4-5, 2010 ASBA Board of Directors meetings be approved, with the correction that they were recessed, not adjourned.
- CARRIED**
- (c) Business Arising**
- There was no business arising from the November 4-5, 2010 meeting.
- A.3 In-Camera Session**
- The in-camera session was held at 1:30 p.m.
- MOTION #3**
S. Anderson
- That the meeting move *in-camera*.
- CARRIED**
- MOTION #4**
J. Lemke
- That the meeting move out of *camera*.
- CARRIED**
- A.4 Audited Financial Statements 2009-2010**
(*Time Specific: 10:00 a.m.*)
- Mr. Joseph Man, a partner with Collins-Barrow, presented the audited financial statements and the audit findings report for the year ending August 31, 2010. He described the audit as “very clean”, meaning that they did not have any concerns that required explanation.
- The ASBA Executive Director and staff left the meeting to allow the Board to ask questions of the auditor in private.
- MOTION #5**
J. Lemke
- That the ASBA Board of Directors approve the September 1, 2009 – August 31, 2010 audited financial statements as presented.
- CARRIED**
- A.5 ASBA Strategic Plan 2010-2013 Implementation – First Report**
- Mr. Terry Gunderson presented the first report of the ASBA Strategic Plan 2010-2013 Implementation which provided progress to date on the 14 key results identified by the Board to be achieved relative to the ASBA mandate statement. He also commented on the association’s unusual external environment during the September – December period.

- MOTION #6**
B. Kallal
- That the ASBA Board of Directors receive the 2010-2013 Strategic Plan Implementation First Report for information.
- CARRIED**
- A.6 Insurance Board Appointments**
- (a) ASEBP**
- D. Anderson clarified that appointments to insurance boards were usually for a three-year term to a maximum of two terms. The applications were reviewed and recommendations were made by Jacquie Hansen and David Anderson.
- MOTION #7**
D. Colburn
- That the ASBA Board of Directors appoint Mr. Lee Pickett, a trustee with Grasslands RD #6, as an ASBA representative on the ASEBP Board of Trustees for the term January 1, 2011 – December 31, 2013; and
- That the ASBA Board of Directors appoint Gerry Martins, a trustee with St. Albert PSSD #6, to the ASEBP Board of Trustees for a term to expire December 31, 2011.
- CARRIED**
- D. Anderson drew to the Board's attention that the terms of two current ASEBP Board members had also just expired and requested Board permission to reappoint them.
- MOTION #8**
C. Smith
- That the ASBA Board of Directors reappoint Karen Holloway and Carol Bazinet for a three year term to expire December 31, 2013.
- CARRIED**
- (b) ASEBP Chair**
- D. Anderson advised that the ASEBP Deed of Trust called for the Chair to be named by the ASBA, and the Vice-Chair to be named by the ATA. He added that he had approached the existing ASBA representatives to seek their level of interest to serve as Chair.
- MOTION #9**
K. Bartsch
- That the ASBA Board of Directors appoint Carol Bazinet as Chair of the ASEBP Board of Trustees for a one-year term ending December 31, 2011.
- CARRIED**
- (c) ASBIE**
- MOTION #10**
L. Brower
- That the ASBA Board of Directors reappoint Caren Mueller and Rod Soholt to the ASBIE Advisory Board for a term to expire December 31, 2013.
- CARRIED**
- (d) SiPP**
- D. Anderson informed the Board that the appointment was to complete an existing term.

- MOTION #11**
M. Martin
- That the ASBA Board of Directors appoint Jerry Muelaner, a trustee with Foothills S. Div. #38, for a term to expire December 31, 2012.
- CARRIED**
- A.7 External Committee Appointments**
- D. Anderson explained that the appointments were for Category A and B external committees. ASBA representatives on those types of committees were usually a Director and the one-year appointments were made by the Board of Directors.
- Directors were asked to indicate their interest in serving on any of the committees listed on the agenda. It was agreed that if more than one person were interested, a name would be drawn from a "hat".
- (a) **AISI Education Partners Steering Committee**
- Several directors were interested in serving on this committee. Johnette Lemke was selected to serve on this committee for a one-year term to expire December 31, 2011.
- (b) **COATS Excellence in Teaching Awards Selection Committee**
- Sharilyn Anderson was acclaimed to serve on the selection committee for a one year term to expire December 31, 2011.
- (c) **Program and Accountability Advisory Committee (PAAC)**
- Anne-Marie Boucher was the current representative on this committee and she expressed her interest in continuing.
- MOTION #12**
L. Brower
- That the ASBA Board of Directors reappoint Anne-Marie Boucher to the Program and Accountability Advisory Committee for a term to expire December 31, 2011.
- CARRIED**
- (d) **Society for Safe and Caring Schools and Communities**
- Lisa Brower was acclaimed to serve on the sub-committees of the Society for Safe and Caring Schools and Communities for a one-year term to expire December 31, 2011.
- (e) **Teacher Salary Qualifications Board (TSQB)**
- Becky Kallal was acclaimed to serve on the TSQB for a one year term to expire December 31, 2011.
- MOTION #13**
M. Martin
- That the ASBA Board of Directors confirm the external committee representative selections as above.
- CARRIED**
- B. DISCUSSION ITEMS**
- B.1 Follow-Up to Strategic Planning Discussions**
- T. Gunderson advised that a draft of the new strategic plan would be presented to the Board at its March 2011 meeting for consideration.

B.2 Follow-Up re November 15, 2010 Letter to Minister re Education Act 2011 Proposed Framework

Ms. Grace Cooke, ASBA lawyer, joined the meeting to present the draft ASBA response letter to the Deputy Minister on the *Education Act 2011 Proposed Framework* and solicit feedback and approval from the Board. The response followed the format of the government's *Framework* document and consisted of a preamble and six parts:

- Part 1 – Access to Education
- Part 2 – Opportunities for Learning
- Part 3 – Student Needs and Dispute Resolution
- Part 4 – Governance and Roles
- Part 5 – Financial Responsibility
- Part 6 – Educational Professions and Occupations

MOTION #14
B. Kallal

That the ASBA Board of Directors approve the draft of the letter to Alberta Education subject to the recommendations as outlined in attachment #2 of the briefing note.

Directors considered each of the recommendations and suggested the following revisions:

Access to Education:

#1: Add ASBA recommendation that the new *Act* provide that children who are 30 months of age or older at September 1 of the school year who, by assessment, are identified as “at risk” have funded programs available to them.

#3: Add that the ASBA supports the principle that every child resident in Alberta should have access to education regardless of the immigration status of the child's parents.

#5: Include ASBA's concern that, without additional supports, increasing the age of mandatory school attendance would compound the challenges boards currently faced in enforcing attendance.

Opportunities for Learning:

#7: Add that greater accountability for supervising boards to notify resident boards of students choosing non-resident home education programs or other non-resident education opportunities needs to be implemented.

Governance and Roles:

#6(d): Rephrase to reflect ASBA's serious reservations about including Ministerial trustee appointments in the new *Education Act* and the resultant weakening of the democratic foundation of school boards. It was suggested that the three bullets listed should state that school boards, at their own discretion, may decide to appoint a trustee and that, if they did so, they would consult with the Minister.

Financial Responsibility:

#3: Add ASBA's request to eliminate the current Special School Tax Levy Plebiscite provisions and replace them with an enabling provision authorizing boards to raise additional funds equal to a legislated percentage of its total budget.

#9: Add that ASBA seeks clarity and further details regarding the government's proposal to simplify transportation funding and regulations.

MOTION #15
L. Ferguson

That #6(d) of Part 4 – Governance and Roles be removed from the ASBA submission, reworded and submitted separately.

CARRIED

Administration was directed to reword Section #6(d), based on input provided by the Board. Directors were advised that they would receive a revised version via email as soon as it was drafted and were asked to provide their comments immediately to Grace Cooke.

MOTION #16
B. Kallal

That the ASBA Board of Directors approve for submission the draft of the letter to Alberta Education subject to the revisions and amendments agreed upon.

CARRIED

The meeting recessed for lunch at 12:45 p.m. and reconvened at 1:30 p.m. for the In-Camera Session (A.3).

C. INFORMATION ITEMS

1. Executive Reports

President's Report: Please refer to the written report.

Vice-President's Report: A report was not available.

Executive Director's Report: In addition to his written report, D. Anderson commented on the creativity and diligence of the Tripartite Core Discussion Team. He added that he had recently been appointed to the Government House Foundation.

2. Member Reports

Please refer to the written reports.

D. MEETING EVALUATION

Directors were encouraged to complete and return their January meeting evaluation form.

E. ADJOURNMENT

The Chair recessed the meeting at 3:35 p.m.

President

Executive Director