

**ASBA 2010 TIMELINES FOR PROPOSED BYLAW AMENDMENTS, PROPOSED POLICY POSITIONS,
AND EMERGENT POLICIES**

DATE DUE	SPRING GENERAL MEETING	DATE DUE	FALL GENERAL MEETING
February 2010	ASBA Call for Bylaw Amendments letter from ASBA Policy Development Advisory Committee (PDAC) Chair to all Board Chairs (sent via email Feb. 9, 2010)	February 2010	ASBA Call for Proposed Policy Positions letter from ASBA Policy Development Advisory Committee (PDAC) Chair to all Board Chairs, Zone Chairs; cc. Superintendents, Secretary-Treasurers (sent via email Feb. 12, 2010)
<u>Mar. 26, 2010</u>	Boards to submit proposed bylaw amendments to ASBA (Please submit via e-mail to: bgarner@asba.ab.ca)	March-April April-May 2010	Boards to submit proposed policy positions for FGM 2010 to zones; timelines and process at discretion of zones Zones to identify a maximum of three (3) proposed policy positions to be submitted to the ASBA Board of Directors for consideration for the Fall General Meeting (Zone 2/3 - maximum of six)
April 2, 2010	<i>Issues, Budget & Bylaws Bulletin</i> sent to all member boards (bylaw requirement of 60 days' notice before SGM)	<u>May 31, 2010</u>	Zones to submit a maximum of three (3) proposed policy positions to ASBA for FGM (Zone 2/3 - maximum of six) Please submit via e-mail to: bgarner@asba.ab.ca
	Note: Bylaw 7-2(g) states: <i>"The Board of Directors may adopt policy positions on matters which arise between General Meetings and shall submit these for ratification at the next General Meeting."</i>	Early June, 2010	ASBA Policy Development Advisory Committee (PDAC) to meet to review proposed policy positions submitted by zones and determine wording of proposed policy positions to be presented to the Board of Directors
April-May 2010	ASBA budget presented to zones	June 2010	ASBA Legal staff to review proposed policy positions
<u>May 7, 2010</u>	Boards to submit emergent policies to ASBA by 4:00 p.m. for the SGM. Please submit via e-mail to: bgarner@asba.ab.ca	June 17, 2010	Board of Directors to review proposed policy positions presented by the Policy Development Advisory Committee (PDAC) and approve for circulation to boards and zones
June 6, 2010	ASBA Policy Development Advisory Committee (PDAC) to meet to discuss SGM business meeting and any emergent policies for consideration at SGM	June 2010	ASBA to circulate all proposed policy positions to boards/zones for discussion
June 7, 2010	Call to Order SGM: ASBA Business Session		

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	DATE DUE	FALL GENERAL MEETING
	<u>Oct. 1, 2010</u>	Zones to discuss proposed policy positions and submit any suggested wording changes or further background information required. Please submit via e-mail to: bgarner@asba.ab.ca
	Early Oct. 2010	ASBA Policy Development Advisory Committee (PDAC) to meet to refine proposed policy positions based on feedback from zones and present final wording to Board of Directors.
	Early Oct. 2010	ASBA Board of Directors to accept proposed policy positions for presentation to the membership at the 2010 Fall General Meeting
	<u>Oct. 22, 2010</u>	Boards to submit emergent policies to ASBA by 4:00 p.m. for the FGM. Please submit via e-mail to: bgarner@asba.ab.ca
	Oct. 29, 2010	ASBA to send <i>Policies Bulletin</i> to all member boards (bylaw requirement of 21 days' notice)
		Note: Bylaw 7-2(g) states: <i>"The Board of Directors may adopt policy positions on matters which arise between General Meetings and shall submit these for ratification at the next General Meeting."</i>
	Nov. 21, 2010	ASBA Policy Development Advisory Committee (PDAC) to meet to discuss FGM business meeting and any emergent policies for consideration at the FGM
	Nov. 22, 2010	Call to Order FGM: ASBA Business Session

(Process followed is outlined in the *ASBA Governance Handbook*, Board of Directors' policy GP-10)
Dates in BOLD are important deadlines for Boards and/or Zones