

**ALBERTA SCHOOL BOARDS ASSOCIATION
ZONE 2/3
GENERAL MEETING
AGENDA**

St. Anthony Centre
June 18, 2010
9:30 a.m.
(Lunch will be provided)

1. **CALL TO ORDER**
2. **ADDITIONAL ITEMS - CONSIDERATION OF THE AGENDA**
 - A. **ACTION ITEMS**
 - 1)
 - 2)
 - 3)
 - B. **INFORMATION ITEMS**
 - 1)
 - 2)
 - 3)
3. **ACCEPTANCE of AGENDA as circulated/amended.**
4. **MINUTES**
 - a) Acceptance of Minutes of General Meeting May 28, 2010 as circulated/amended.
 - b) Business arising from minutes
5. **NEW BUSINESS - ACTION ITEMS**
 - a) **STANDING ITEM - ASBA Issues/Directives for Action**
Are there any issues coming forward from Boards within our Zone?
(As per the new ASBA Board of Directors' Governance Policy #10)
 - b)
 - c) **Additional Action**
 - 1)
 - 2)
6. **INFORMATION ITEMS - ALL REPORTS ARE REQUESTED TO BE WRITTEN**
 - a) **Zone Reports**
 1. Chair's Report -
 2. Edwin Parr Committee Report - Trustee Lemke
 3. ~~Advocacy Committee Report - Trustee Ripley~~
 4. Labour Relations Report - Trustee Mueller
 5. Financial Report - Jackie Gilbert - att.

b) ASBA Reports

1. Zone Directors - Trustee Akers, Trustee Brower
2. President - Heather Welwood
3. Executive Director - David Anderson

c) Alberta Education

1. Field Services - Elsie Pawluk/Keith Jones
2. Other

d) Other

1. Alberta Coalition for Healthy School Communities Report
Morag Pansegrau, Kim Priest (alternate)

e) Additional Information

- 1)
- 2)

7. PRESENTATIONS

PASI Update

Sam Radke, Director of the Student Records Branch
Alberta Education

John Myroon, Consultant
Alberta Education

9. BOARD SHARING - as time permits

2:45 p.m. **10. ADJOURN**

Next Meeting - General Meeting

- September 24, 2010 9:30 a.m.
- St. Anthony Centre

Zone2/3 Chair's Report – June 2010

Submitted by: Lisa Brower and Johnette Lemke

June 8, 2010

- The submissions for directives for action/proposed policy positions were submitted to ASBA from our zone. The discussions and debate at our last meeting were both thought provoking and engaging. Thanks to everyone for participating. The positions that went forward are as follows:
 - School Health Policy (Edmonton Public Schools)
 - Attendance Age (Edmonton Public Schools)
 - Stability of Education Funding (Pembina Hills Regional Dev. No.7)
 - New Capital Projects (St. Paul Education)
- The zone executive committee met to review and select the Friends of Zone nominations. More details will be coming in the fall.
- Looking forward to the fall please come to the September meeting prepared to discuss what your board would like to see the zone advocacy committee focus on in the upcoming year. This process worked well and we would like to continue with this practice.
- As the AGM for our zone is on the horizon it's time to think about your involvement and areas you may be interested in getting involved. If you or anyone from your board has any questions they should feel free to speak with any of the zone executive members.
- Please continue to submit to the zone chair your boards' requests/suggestions for PD and information sessions you would like to see at zone.

- Dates to keep in mind:
 - June 18/10 Zone 2/3 General Meeting 9:30am
 - Canadian School Boards Association Congress July 7 – 9, 2010 Location: St. John's NL
 - September 24, 2010 General Meeting at St. Anthony's
 - Nomination day for Municipal elections Monday September 20, 2010
 - Election day for Municipal elections in Alberta Monday October 18, 2010

From Lisa: *Thank you all for your support over the past two years. I have thoroughly enjoyed serving as zone 2/3 chair. I am especially excited to be taking on the responsibilities of director (2). Thank you for your support.*

**ASBA ZONE 2/3
APPROVED
MEETING SCHEDULE
2010-2011**

General Meetings

September 24, 2010 – St. Anthony Centre
November 26, 2010 – St. Anthony Centre
January 28, 2011 – St. Anthony Centre
February 25, 2011* – Ramada Inn **(TO BE CONFIRMED)**
March 25, 2011 – St. Anthony Centre
April 29, 2011** – St. Anthony Centre
May 27, 2011*** – Executive Royal Inn West **(TO BE CONFIRMED)**
June 24, 2011 – St. Anthony Centre

Annual Meetings

October 22, 2010 – St. Anthony Centre

* MLA Advocacy Presentation

** April 22 2011 Good Friday (meeting moved up)

***Edwin Parr Awards Banquet – Friday May 27th (Evening)

GENERAL INFORMATION

- ❖ General Meetings will commence at 9:30 a.m.
- ❖ Annual Meetings commence at 9:30 a.m.

MEETING LOCATIONS

St. Anthony Centre 10425-84 Avenue, Edmonton

**Executive Royal Inn West
 10010-178 Street, Edmonton**

**Ramada Hotel & Conference Centre
 11834 Kingsway, Edmonton**

ASBA ZONE 2/3
FINANCIAL REPORT - REVENUES & EXPENSES
2009-2010
May 31, 2010

	2009-2010	2009-2010	Variance		2008-2009
	BUDGET	ACTUAL	Actual 0910 to Budget 0910		ACTUAL
REVENUES					
26 Membership Fees	\$53,512	\$48,782	\$4,730	91.16%	\$50,535
Meal Recoveries					
MLA Presentation	\$4,000	\$1,900	\$2,100	47.50%	\$3,660
MELRA Recovery	\$0	\$40	(\$40)	#DIV/0!	\$3,661
Edwin Parr Banquet	\$4,000	\$1,580	\$2,420	39.50%	\$2,640
Labour Meetings	\$2,000	\$0	\$2,000	0.00%	\$1,400
Interest Income (Min.Bal.)	\$100	\$0	\$100	0.00%	\$577
TOTAL REVENUES	\$63,612	\$52,302	\$11,310	17.78%	\$62,473
EXPENSES					
Executive Committee					
Per Diem	\$11,000	\$7,920	\$3,080		\$10,620
Chair Allowance	\$750	\$600	\$0		\$750
Expenses	\$5,000	\$4,759	\$241		\$4,198
	\$16,750	\$13,279	\$3,321	79.28%	\$15,568
Advocacy Committee					
Per Diem	\$2,500	\$2,080	\$420		\$1,920
Chair Allowance	\$250	\$250	\$0		\$250
Committee Expenses	\$2,500	\$1,224	\$1,276		\$2,457
Presentation Media Expenses	\$4,000	\$3,820	\$180		\$2,970
MLA Presentation	\$7,500	\$4,472	\$3,028		\$7,500
	\$16,750	\$11,846	\$4,904	70.72%	\$15,097
Ad-Hoc Committees					
Per Diem	\$1,000	\$0	\$1,000		\$1,080
Chair Allowance	\$0	\$0	\$0		\$0
Committee Expenses	\$1,000	\$0	\$1,000		\$280
	\$2,000	\$0	\$2,000	0.00%	\$1,360
Edwin Parr Committee					
Per Diem	\$2,400	\$2,000	\$400		\$1,729
Chair Allowance	\$100	\$100	\$0		\$100
Expenses	\$2,500	\$2,029	\$471		\$1,789
Awards Dinner	\$8,750	\$4,580	\$4,170		\$7,011
	\$13,750	\$8,709	\$5,041	63.34%	\$10,629
Labour Relations Representative					
Per Diem	\$1,000	\$0	\$1,000		\$160
Expenses	\$2,000	\$0	\$2,000		\$3,205
Speaker	\$250	\$0	\$250		\$0
	\$3,250	\$0	\$3,250	0.00%	\$3,365
Audit	\$1,500	\$1,219	\$281	81.27%	\$1,521
Bank Charges	\$0	\$0	\$0	0.00%	\$0
CSBA Conference	\$4,000	\$1,872	\$2,128	46.80%	\$3,253
ASBA Leadership	\$2,000	\$0	\$2,000	0.00%	\$0
Guest Speakers	\$300	\$225	\$75	75.00%	\$243
Meeting Expenses	\$11,700	\$7,334	\$4,366	62.68%	\$11,764
Office Supplies, Postage, Phone	\$1,500	\$133	\$1,367	8.84%	\$1,326
Secretary-Treasurer Contract	\$5,650	\$4,237	\$1,413	75.00%	\$3,000
Support Honorarium	\$500	\$0	\$500	0.00%	\$700
Zone Appreciation	\$200	\$0	\$200	0.00%	\$46
TOTAL EXPENSES	\$79,850	\$48,855	\$30,845	61.18%	\$67,872
EXCESS OF REVENUES OVER EXPENSES	(\$16,239)	\$3,447	(\$19,536)		(\$5,399)
EQUITY ESTIMATE					
	Budget	Actual			
Opening Balance, September 1, 2009	\$25,998	\$25,998			
Budgeted Excess of Revenues over Expenses	(\$16,239)	\$3,447			
Closing Balance	\$9,759	\$29,445			

Per Motion of September 28, 2007, a minimum operating surplus of \$10,000 must be maintained