

Zone 4 ASBA
Regular MEETING
November 30, 2009
Best Western Wayside Inn, Wetaskiwin, Alberta

MINUTES

Present:

Doug Coffin	Alberta Education
Heather Welwood	ASBA, President
Jacque Hansen	ASBA, Vice President
Rebecca Heiberg	Battle River School Division
Ken Offord	Battle River School Division
Patricia Zeniuk	Battle River School Division
Colleen Butler	Chinook's Edge Regional Division
Jackie Swainson	Chinook's Edge Regional Division, ASBA Zone 4 Director
Ian Taylor	Chinook's Edge Regional Division
Ken Checkel	Clearview School Division
Patti Dittrick	Clearview School Division
Karen Holloway	Clearview School Division
Cheri Neitz	Clearview School Division
Peter Simons	Clearview School Division
Lloyd Baumgarten	Red Deer Catholic Regional Division
Diane MacKay	Red Deer Catholic Regional Division
Christine Moore	Red Deer Catholic Regional Division
Dianne Macaulay	Red Deer Public School District
Cathy Peacocke	Red Deer Public School District
Donna Hogg	Wetaskiwin Regional Public Schools
Glenn Norby	Wetaskiwin Regional Public Schools
Deanna Specht	Wetaskiwin Regional Public Schools
Ed Zacharko	Wetaskiwin Regional Public Schools
Clint Neis	Wetaskiwin Regional Public Schools
Eric Tait	Wild Rose Public School Division
Gary Thompson	Wild Rose Public School Division
Keith Warren	Wild Rose Public School Division
Trudy Bratland	Wolf Creek Regional Division
Bob Huff	Wolf Creek Regional Division
Lorrie Jess	Wolf Creek Regional Division
Paula Lamoureux	Wolf Creek Regional Division
Donna Peterson	Wolf Creek Regional Division
Cody McClintock	Secretary-Treasurer

1. MELRA Awards:

Ms. Janice Sarich, MLA, presented the Minister's Education Leadership Recognition (MELRA) Awards on behalf of the Minister of Education, the Hon. D. Hancock, MLA.

2. **Call to Order:** Chair Dianne Macaulay called the meeting to order at 10:33 a.m.

Approval of Agenda:

- Additions: 3d) Amendments to Zone By-laws
3e) Fall General Meeting Information
3f) Appointment of Auditor
Amendments Move 3c) Appointment of Secretary-Treasurer prior to Old Business

- #69/09 **Moved by Trudy Bratland that the agenda be approved as amended.**
CARRIED

Approval of Minutes:

- Organizational Meeting of October 26, 2009
Amendments: Clint Neiss is from Westaskiwin, not Wild Rose
Patty Dittrick requested corrections of spelling of her name

- #70/09 **Moved by Patty Dittrick that the minutes of the Organizational Meeting dated October 26, 2009 be approved as amended.**
CARRIED

Regular Meeting of October 26, 2009

- #71/09 **Moved by Lloyd Baumgarten that the minutes of the Regular Meeting dated October 26, 2009 be approved as presented.**
CARRIED

Appointment of Secretary-Treasurer

The practice of the Zone is to appoint as Secretary-Treasurer the Secretary-Treasurer of the Chair's Board. The incumbent of this position is Cody McClintock, Associate Superintendent, Business Services, Red Deer Public Schools.

- #72/09 **Moved by Lloyd Baumgarten that Cody McClintock, Associate Superintendent, Business Services, Red Deer Public Schools be appointed Secretary-Treasurer of ASBA Zone 4.**
CARRIED

2. **Old Business**

- 2a) Edwin Parr Committee Report
Colleen Butler advised that the Black Knight Inn in Red Deer has been booked for the event. The nominating committee has indicated that they will accept portfolios for each nominee. Discussion followed as to whether the acceptance of portfolios would skew the application process.

Moved by Colleen Butler that Edwin Parr Committee accept portfolios as part of the application process.

DEFEATED

- 2b) **Zone 4 Public Speaking Committee Report**
Colleen Butler advised that the date for the Competition is May 8 at the Olds Community Learning Campus. Information will be distributed to Boards shortly.
- 2c) **ASBA Awards Committee**
There was no report

3. New Business

- 3a) **Zone 4 Contact List**
Trustees reviewed their contact information for information distribution and agreed to forward required corrections to the Secretary-Treasurer.
- 3c) **Potential PD Topics**
Trustee Macaulay outlined a potential list of professional development topics for trustees that could be arranged through ASBA and invited ideas for additional topics from trustees. These topics could be used for professional development activities in the absence of a showcase from hosting Boards. Trustees were requested to identify their top three areas of interest for professional development.
In discussion around this topic, it was suggested that a blend of Professional development topics and showcase at each meeting would be preferred by trustees. The hosting Board will be designated to work with the Chair to coordinate times and subjects.
- 3d) **Amendment to Zone By-Laws**
Cathy Peacocke advised that the Board of Red Deer Public Schools supports the presentation of a by-law amendment to bring into effect term limits for Zone Chair or Vice Chair wherein they would be limited to three consecutive one year terms. After a break of three years, such individuals would then be eligible to run again. By-law amendments are generally able to be made only at the Annual General Meeting, which will next be held in October 2010. Heather Welwood suggested that the Zone coordinate their work in this area with ASBA Legal Services.
- 3e) **ASBA Fall General Meeting Information**
As directed at the Organizational Meeting of October 26, 2009, a letter has been circulated to member Boards requesting volunteers for the position of auditor. One response has been received from Alex Shultz, CGA, Assistant Treasurer of Chinook's Edge School Division. Ms. Schultz's qualifications meet those outlined in Zone by-laws.
- 3d) **Appointment of Auditor**
As directed at the Organizational Meeting of October 26, 2009, a letter has been circulated to member Boards requesting volunteers for the position of auditor. One response has been

received from Alex Shultz, CGA, Assistant Treasurer of Chinook's Edge School Division. Ms. Schultz's qualifications meet those outlined in Zone by-laws.

#73/09

Moved by Patty Dittrick that Alex Shultz, Assistant Treasurer of Chinook's Edge School Division be appointed as auditor for ASBA Zone 4 for the 2009/10 school year.

CARRIED

4. Reports

- 4a) Financial – There was no report.
- 4b) Labour Relations – There was no report.
- 4c) Consortium – Trustee Deanna Specht circulated a written report. The Central Alberta Regional Consortium is prepared to provide professional development services for trustees if desired.
- 4d) Zone 4 Director to ASBA – There was no report.
- 4e) ASBA – Heather Welwood advised that there is a meeting on Friday, December 4 on School Act amendments, which will involve stakeholder groups. Bill 202 (auditor general for municipalities) and Bill 206 (bullying) have both been withdrawn. Input from ASBA had been requested by the government in each case.
As 2010 is an election year, Ms. Welwood encouraged trustees to involve themselves in actively recruiting candidates for the position of trustee and to encourage members of the public to ensure they plan to vote.
ASBA is working on its strategic plan, which is the main method of Boards providing input to the ASBA budget process. She encouraged Board to ensure they take advantage of opportunities for input.
- 4f) Alberta Education – Doug Coffin, Director, Zone 4, Alberta Education, provided a written report.
- 4g) Drug Awareness – Cathy Peacocke advised that the committee met Sunday, November 22, 2009. The committee considered possible new directions for the committee and issues surrounding strategic planning. Three members of the committee will be meeting to develop a communications plan prior to the committee meeting again in late winter.
- 4h) Alberta Coalition for Healthy School Communities – There was no report.

5. Showcase by Wetaskiwin Regional Public Schools

Wetaskiwin Regional Public Schools provided a showcase report on their Early Education and Family Wellness Centre.

5. Adjournment

Dianne Macaulay adjourned the meeting at 1:15 pm.

The next meeting will be held on January 25, 2010, hosted by Chinook's Edge School Division.

Mrs. D. Macaulay – Chair

Mr. C. McClintock – Zone Secretary/Treasurer