

AGENDA – GENERAL MEETING

Wifi Access: ECSD OPEN USERID: 04445601 Password: 281175

St. Anthony Centre

10425 84 Ave NW, Edmonton, AB, T6E 2H3

September 29, 2017 – 9:30 a.m. – 3:00 p.m.

(Lunch will be provided - Please advise if you have any dietary concerns)

9:00 AM Coffee and Registration
9:30 AM Zone 2/3 Business Meeting

1. Call to Order/Recognition of Treaty 6 Land
2. Consideration of the Agenda – Addition items
3. Approval of Agenda
4. Approval of Minutes of General Meeting held on June 23, 2017 - Attached
5. Zone Business:
 - 5.1. Standing Item – ASBA Issues/Directives for Action
 - 5.2. Chair’s Report – Cheryl Dumont – Attached
 - 5.3. Review of Financial Report – Attached
 - 5.4. Ideas for Professional Development - Selection 2017/18 - Attached
 - 5.5. Ideas for Advocacy Issues - Selection 2017/18
 - 5.6. Meeting schedule 2017/18 - Attached
6. ASBA Reports:
 - 6.1. Zone Directors – Jean Boisvert, Jennifer Tuininga
 - 6.2. President – Mary Martin
 - 6.3. Executive Director – Suzanne Polkosnik
7. Alberta Education Report - Doreen Lupaschuk, Director, Greater Edmonton Services Branch
See *In the Loop* for current information.
Under **Ministry** click “**In The Loop**” <https://education.alberta.ca/>
8. Comprehensive School Health – 11:00 AM
 - Dave Colburn, Former School Trustee
9. Digital Transformation in Education – 1:00 PM
 - Trevor Love, Business Sales Specialist, Microsoft
10. Generative Discussion

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11. Zone Committee Reports:

- 11.1. **Advocacy Committee Report** – Michelle Lamer, Jackie Comeau, Carol DeMong
- 11.2. **Edwin Parr Report** – No Report
- 11.3. **Labour Relations Report** – No Report
- 11.4. **U of A Field Experiences Advisory Committee Report** – Glenys Edwards
- 11.5. **Edmonton Regional Learning Consortium (ERLC) Report** – Justine Wright
- 11.6. **Comprehensive School Health Report** – Irene Sawyer
- 11.7. **Zone Language Report** – Cheryl Dumont, Laura Thibert, Alena Blahynka

12. Adjourn

**Next Meeting
Annual General Meeting
October 27, 2017
St. Anthony Centre
9:30 a.m.**

ASBA ZONE 2/3

LAST MEETING MINUTES FOR APPROVAL

DRAFT MINUTES

St. Anthony Centre

10425 84 Ave NW, Edmonton, AB, T6E 2H3

June 23, 2017 – 9:30 a.m. – 3:00 p.m.

1. **Call to Order/Recognition of Treaty 6 Land – 9:32 a.m.**
2. **Consideration of the Agenda – Addition items**
 - Addition of 10.2 - Comprehensive Health Report
3. **Approval of Agenda**

MOTION: Trustee Hrynyk (*Northern Lights*) moved to approve the Agenda as amended.

Carried.

4. **Approval of Minutes of General Meeting held on May 26, 2017 - Attached**

MOTION: Trustee Sawyer (*Living Waters*) moved to approve the minutes of the general meeting held on May 26, 2017.

Carried.

5. Zone Business:

5.1 Standing Item – ASBA Issues/Directives for Action

Jean Boisvert: Point of Privilege. It has been brought to my attention by an individual who felt that I was asking too many questions at zone meetings and as a Zone Director my job was to listen and not ask questions. For that I do apologize (for asking questions).

5.2 Chair's Report – Cheryl Dumont – Attached

5.3 Review of Financial Report – Attached

5.4 Thank you to Zone Committee Members

5.5 Proposed meeting calendar for 2017-2018 – Attached

MOTION: Trustee McLaughlin (*Buffalo Trail*) moved to approve the meeting schedule for 2017-2018.

Carried.

5.6 Field Experience Policy Advisory Committee, U of A Representative Election - Attached

Glenys Edwards has been reappointed as rep to this committee.

6. ASBA Reports:

6.1 Zone Directors – Jean Boisvert, Jennifer Tuininga - Attached

- Board of Directors video conference held on June 15, 2017.
- Directors Jennifer Tuininga and Jean Boisvert expressed concerns regarding lack of knowledge of issues leading to the budget vote at SGM.

Reminder that the Directors are here to listen to concerns, comments and feedback and deliver those messages to the Board of Directors.

DRAFT MINUTES

The Directors encouraged feedback from membership on ways to improve the budget process. (Attached)

Directors serve with the best of intentions but we need you to call, text and let us know of concerns. Board of Directors will be looking at the evaluations and data from these surveys to move forward. We enjoy meeting here, and want to ensure our boards are well informed when we are making important decisions.

Many good ideas were shared by Board Reps and were appreciated by our Directors.

6.2 President – Mary Martin – Verbal Report

6.3 Executive Director – Suzanne Polkosnik – No report

7. Alberta Education Report – Maurice Trottier, Education Manager Metro Services Education, Alberta Education
See *In the Loop* for current information: <https://education.alberta.ca/in-the-loop/?searchMode=3>

8. MLA Appreciation Program and Lunch – 11:30 PM - Attached

9. RCSD – Wrap Around Advocacy – 12:30 PM - Attached

- Vicki Cooke – Regional Manager, St. Albert and Sturgeon Regional Collaborative Service Delivery
- Generative Discussion

Advocacy Committee is putting together the feedback from the MLA Generative Discussion Session on The Importance of RCSD’s and the Importance of Locally Elected Trustees. This will be forwarded separately in late August.

10. Zone Committee Reports:

10.1 **Zone Language Report** – Cheryl Dumont, Laura Thibert, Alena Blahynka

10.2 **Comprehensive Health** – Irene Sawyer - **Attached**

11. Adjourn

MOTION: Trustee Lefebvre (*Lakeland Catholic*) motioned to adjourn the meeting 2:04 p.m.

Carried.

Next Meeting Annual General Meeting

September 29, 2017

St. Anthony Centre

9:30 a.m.

ASBA ZONE 2/3

BUSINESS & REPORTS



Zone Chair's Report – September 2017

It is hard to believe that our current term as school trustees is at an end. Thank you all for your service to children, families and communities over the past four years. Trustees choosing to run as a school trustee, in the upcoming election are wished the best of luck. This work is important. If you are not running again, a special thank you, for your years of dedicated service.

Too many trustees have left us in the past few months: Michael Pollard- Foothills, Helen Clease - Rockyview, Kathy Cooper – Prairie Rose and Robert Diaz – Livingwaters.

I have learned that you never get *over* a death, but you get *through* it. - you grieve. Whether you want to say goodbye or not they're gone and you have to go on living without them. At least that is what they would want - our deepest condolences to the families and colleagues of these dedicated, hard working trustees. They will be missed.

Canadian School Board Association Conference overview: Approximately 30 trustees from across Alberta attended this year's conference in Whistler BC - details at Zone meeting.

The Zone executive committee met for two days in August to look back at the work of the last year and to plan for the year ahead. Our bylaws and roles and responsibility document have been reviewed and updated. The proposed changes to Zone bylaws must be circulated to members 30 days prior to the October Annual General meeting for review.

New Zone 2/3 Board Rep training date is being arranged for the November 2017 Zone meeting. Please complete and send the new Board Rep forms once your Organizational meetings have been completed to Kim Ayers – asbazone23@outlook.com.

Our 2017-2018 budget has been drafted for approval at the October AGM. Per Motion of September 28, 2007, a minimum, operating surplus of \$10,000 must be maintained. Committee members take note that there is an update Zone Per Diem/Expense Form.

Reminder that at our September & October meetings we will ask Board Reps to generate:

1. professional development ideas
2. advocacy topics
3. generative discussion topics

Elections will be held during the October meeting for Director 1, Zone Chair, Zone Vice-Chair and various Zone and ASBA committees. Please consider serving the Zone in this way.

Congratulations to Glenys Edwards who has been reappointed by Zone Executive to the U of A Field Experiences Policy Advisory Committee (FEPAC) for second three-year term ending in June 2020. We still require an alternate for this role. Please consider applying as an alternate. In October Glenys will be asking you for issues, concerns, questions and what is going well. The role of the Field Experiences Policy Advisory Committee (FEPAC) is to advise the Undergraduate Academic Affairs Council of the Faculty of Education on policy matters relating to field experiences in teacher education programs, initiate policy proposals concerning field experiences in such programs, and monitor the implementation of field experiences policies in the Faculty.

Zone Proposed Policy Procedure: This has been reviewed and changes drafted to clarify the intent at our summer zone executive meeting. This will be brought to Zone for further input.

Zone Work Plan:

Access to our Zone work plan - contact our Secretary Kim Ayers asbazine23@outlook.com.

Zone Facebook Group Page: We grew now **93** members. Kim Ayers monitors this page.

Zone Ad hoc Committees: Edwin Parr and Advocacy

Changes agreed to in May are incorporated into our Bylaws & Roles & Responsibilities documents.

Advocacy: Advocacy efforts are the responsibility of all Board Reps. A special thank you to our Advocacy Committee - Michelle Lamer, Jackie Comeau, Carol DeMong for creating the material and hosting lunch and conversation for Trustees and 12 MLA's, their staff and four School Board Administrators. The topics were the Importance of Locally Elected Trustees and the celebrations of the Regional Collaborative Service Delivery model. A compilation of the thoughts expressed and recorded during those conversations is being forwarded to Board Reps separately.

Professional Development: If you have an idea for a presentation, please share with us.

Generative Discussions: Please share your thoughts with us.

ASBA Emergent Issue Deadline:

Emergent Policy Positions 3.1 Emergent positions submitted by the membership for consideration at a General Meeting shall be submitted to the Policy Development Advisory Committee (PDAC) by 4:00 p.m. on the thirty-fifth (35) day prior to the first business day of a General Meeting. The Policy Development Advisory Committee (PDAC) shall assess each emergent position to determine its compliance with the principles for Association policy. PDAC shall: 3.1.1 Reject positions that address issues which have arisen prior to the deadline for submission of regular policy positions; and 3.1.2 Cause to be announced, immediately after the emergent position has been placed on the floor of the General Meeting, rationale for and decisions reached regarding compliance of the proposed emergent resolution with the principles for Association policy. 3.2 Emergent positions arising after the deadline for submission of emergent issues will be addressed by the Policy Development Advisory Committee with a recommendation to the Executive Committee for disposition. 3.3 If the criteria defining an emergent position is not met, the matter may still be considered as an emergent position by the assembly if: 3.3.1 Consideration of the position is supported by a two-thirds majority of voting Full Member Boards, and 3.3.2 The mover makes available the wording of the policy position to all delegates.

Reminder of proposed policy submissions that were chosen in May:

1. Aspen View School Division

That the Government of Alberta under take a comprehensive review of the K- 12 Funding Framework, and the effectiveness of the emphasis on per student funding formulas.

2. Northern Gateway Public Schools

The Alberta School Boards Association will refer to its identity according to the language used in the School Act and the Alberta School Boards Association Act, most specifically stating ASBA's purpose as an association of publicly funded school boards and a voice of fully publicly funded education.

3 St. Thomas Aquinas Catholic Schools

Be it resolved that the Alberta Government should renew and re-dedicate their commitment to continuous improvement for student and family wrap around services to schools by providing equitable and timely access of wrap around services throughout the rural and urban areas in the province of Alberta through

sufficient funding, cross-ministry efficiencies, support of an increased number of trained experts in fields of demand, similar delivery models with adequate and consistent staff expertise, improved staffing processes, and policies and procedures that improve access to sharing relevant information.

These will be taken to the floor of the November ASBA FGM for consideration.

Zone Awards: See Zone 2/3 Bylaws Roles and Responsibilities handbook for complete details.

Friends of Education Award – Deadline – September 22, 2017

The Friends of Education Award recognizes individuals or organizations who are demonstrably committed to improving education for Alberta students & who have made a significant contribution to education in Alberta.

Honorary Life Membership Award – Deadline – September 22, 2017

The ASBA Board of Directors may present a Honorary Life Membership to an Alberta trustee who has provided distinguished service to trusteeship and/or the work of the association.

Long Service Awards – Deadline – September 22, 2017

The Long Service Awards Program recognizes significant contribution to trusteeship. Any trustee serving a minimum of two terms is eligible to receive a long service award.

Premier’s Award for School Board Excellence and Innovation – Deadline – September 22, 2017

With sponsorship from Xerox Canada, the ASBA presents the Premier’s award in recognition of a school board’s unique contributions to improving students’ learning experiences. Key criteria for this award is that the nominated project must have been developed, influenced and actively supported by the school board.

Public Engagement Award – Deadline – September 22, 2017

This award presented to a school board that has engaged its community during the previous school year.

Recommended Reading: You are encouraged to bring books to our meetings to loan to others.

BOOKS:	AUTHOR:	RECOMMENDED by:
Trusted A Leader’s Lesson	Lea Brovedani	Rod Solholt
Grit	Angela Duckworth	Cheryl Dumont
Most Likely to Succeed	Tony Wagner & Ted Dintersmith	Vicky Lefebvre
The End of Average	Todd Rose	Barry Wowk
The Distracted Mind: Ancient Brains in a High-Tech World	Larry D Rosen	Dr. Phil McRae
Inconvenient Indian	Thomas King	Bernie Huedepohl
Creating Magic: 10 Common Sense Leadership Strategies from a Life at Disney	Lee Cockerill	Jennifer Tuininga
Dear Canada These Are My Words	Violet Pesheens	Shirley Caputo
Wenjack	Joseph Boyden	Shirley Caputo

LINKS:	
Beyond the Gender Binary: Understanding Transgender Youth, Dr. Margaret Nichols, TEDx	http://bit.ly/1Hg84SF
Should your kids learn to code? Gaby Hinsliff	http://gu.com/p/4em53/sbl
Teachings of the Seven Grandfathers	http://empoweringthespirit.ca/cultural-awareness/seven-grandfathers-teachings/
Youth and Pornography	fightthenewdrug.org

October Professional Development/Activities - Alberta Council for Environmental Education (tentative)

November Professional Development/Activities - Roberts Rules, Becky Kallal

Upcoming Events/Deadlines:

Date	Event
Sep 14-15 2017	ASBA Board of Directors Meeting
Oct 2, 2017	Orange Shirt Day
Oct 12, 2017	ASBA Board of Directors Meeting
Oct 16, 2017	School Board Elections
Oct 27, 2017	Zone 2/3 meeting St Anthony Centre
Nov 24, 2017	Zone 2/3 meeting St Anthony Centre
December 2017	No meeting – watch for Chair's report
Jan 19, 2018	Zone 2/3 meeting St Anthony Centre Note third Friday in January.

Respectively Submitted: Cheryl Dumont (780) 293-7328

ASBA Zone 2/3
Profit & Loss Budget vs. Actual
 September 2016 through August 2017

	Sep '16 - Aug 17	Budget	\$ Over Budget
Income			
Membership Fees	55,761.00	55,761.00	0.00
Recoveries - Meals			
Edwin Parr Banquet	6,180.00	6,000.00	180.00
MLA Presentation	0.00	2,000.00	-2,000.00
Total Recoveries - Meals	6,180.00	8,000.00	-1,820.00
Total Income	61,941.00	63,761.00	-1,820.00
Gross Profit	61,941.00	63,761.00	-1,820.00
Expense			
Committee Work			
Ad-Hoc Committees			
Committee Expenses	362.03	1,500.00	-1,137.97
Per diem	163.60	2,500.00	-2,336.40
Total Ad-Hoc Committees	525.63	4,000.00	-3,474.37
Advocacy Committee			
Committee Expenses	35.15	2,000.00	-1,964.85
MLA Presentation	317.99	4,000.00	-3,682.01
Per Diem	1,423.66	4,000.00	-2,576.34
Presentation and Media Expenses	0.00	1,000.00	-1,000.00
Total Advocacy Committee	1,776.80	11,000.00	-9,223.20
Comprehensive School Health Rep			
Committee Expenses	31.80	500.00	-468.20
Per Diem	160.00	500.00	-340.00
Total Comprehensive School Health Rep	191.80	1,000.00	-808.20
Edwin Parr Committee			
Awards Dinner	9,215.59	12,000.00	-2,784.41
Committee Expenses	3,623.50	5,000.00	-1,376.50
Per Diem	4,406.75	5,000.00	-593.25
Total Edwin Parr Committee	17,245.84	22,000.00	-4,754.16
Executive Committee			
Chair Allowance	1,551.64	1,600.00	-48.36
Expenses	4,662.32	4,800.00	-137.68
Per Diem	10,902.60	11,500.00	-597.40
Vice Chair Allowance	512.76	510.00	2.76
Total Executive Committee	17,629.32	18,410.00	-780.68
Labour Relations Representative			
Labour Relation expenses	0.00	1,000.00	-1,000.00
Per Diem	157.43	1,000.00	-842.57
Speaker Fees	0.00	250.00	-250.00
Total Labour Relations Representative	157.43	2,250.00	-2,092.57
Zone Language Rep			
Committee Expenses	1,778.12	1,000.00	778.12
Per diem	1,257.81	1,000.00	257.81
Zone Language Rep - Other	0.00	1,000.00	-1,000.00
Total Zone Language Rep	3,035.93	2,000.00	1,035.93
Total Committee Work	40,562.75	60,660.00	-20,097.25
Contract Services			
Accounting and Audit Fees	-172.34	6,000.00	-6,172.34
Guest Speakers	1,059.56	500.00	559.56
Project Coordinator	1,700.00	2,700.00	-1,000.00
Secretary Services	4,019.23	4,000.00	19.23
Total Contract Services	6,606.45	13,200.00	-6,593.55

6:33 PM

08/17/17

Accrual Basis

ASBA Zone 2/3
Profit & Loss Budget vs. Actual
September 2016 through August 2017

	Sep '16 - Aug 17	Budget	\$ Over Budget
Operations			
Bank Charges	42.37	100.00	-57.63
Meeting Expenses	8,168.93	10,000.00	-1,831.07
Postage and Courier	0.00	275.00	-275.00
Printing and Copying	0.00	500.00	-500.00
Supplies	287.29	0.00	287.29
Telecommunications	69.66		
Total Operations	8,568.25	10,875.00	-2,306.75
Other Types of Expenses			
CSBA Conference	1,594.57	3,500.00	-1,905.43
Zone Appreciation	0.00	300.00	-300.00
Total Other Types of Expenses	1,594.57	3,800.00	-2,205.43
Total Expense	57,332.02	88,535.00	-31,202.98
Net Income	4,608.98	-24,774.00	29,382.98

Professional Development Ideas 2016/2017 Zone 2/3 (Updated 09/17)

Suggestions	Name and Board
Funding Formula	Nancy Sand Aspenview
Autism & Aspergers Presentation (MP Mike Lake)	Laura Thibert ECSD
**Blanket Exercise	Laura Thibert ECSD
Progress on Curriculum Review Tried but AB ED did not respond	Michelle Star Catholic
**Continue Robert's Rule	Bernie BTPS
**Division Budgets - Reserves	Arlene Hrynyk Northern Lights
Building Board Relationships	Barb Martinson
**Definition of Treaty	Michele STAR Catholic
Coding for Students	GSACRD
**Treaty Six	GSACRD
**Truth & Reconciliation Calls to Action	GSACRD
**AB ED Progress on FNMI Curriculum Brian Callaghan	GSACRD
Three Forms of Governance	Irene – Living Waters
How to Set Up an Elder Council	From last year

**NOTE: Additional ideas are always welcome – speak to or email Cheryl Dumont or Colleen Holowaychuk
October 3, 2016**

Update September 29, 2017

** equals items presented

Blue equals yet to complete

ASBA ZONE 2/3

2017-2018 APPROVED MEETING SCHEDULE

GENERAL MEETING

September 29, 2017 – St. Anthony Centre
November 24, 2017 – St. Anthony Centre
January 19, 2018 – St. Anthony Centre
February 23, 2018 – St. Anthony Centre
March 16, 2018 – St. Anthony Centre
April 27, 2018 – St. Anthony Centre
May 25, 2018** - Chateau Louis, 1:00 p.m.
June 22, 2018 – St. Anthony Centre

ANNUAL MEETING

October 27, 2017 – St. Anthony Centre

**MLA Advocacy Presentation – to be determined Date & Format*

***Edwin Parr Awards Banquet – May 25, 2018 (Evening)*

GENERAL INFORMATION

General Meetings will commence at 9:30 a.m.

Annual Meetings commence at 9:30 a.m.

MEETING LOCATIONS

St. Anthony Centre	10425-84 Avenue, Edmonton
Chateau Louis Hotel & Conference Centre	11727 Kingsway NW, Edmonton, AB