



Zone 4 Board Reps

Overview of Role and
Responsibilities

Who

- Zone 4 represents 8 of our 61 Boards
- Each school district within the geographic boundaries of ASBA's Zone 4 elects a member to act as a Board Representative within that Zone

(ASBA Bylaw, Schedule A, Bylaw A6 (2))

Accountability

- The Board Rep is empowered to be a decision – maker
- Held accountable not to Zone, but rather to your respective Board

Term

- The Zone 4 Board Representative is elected annually by each member Board at their organizational meeting
- The Board will advise the Zone 4 Secretary of any change to their Board Rep after the Organizational Meeting.

Primary Function

- The Board Rep is the primary communicator between Zone 4 and the Board they represent
- They, or in their absence their alternate, are the only member of their Board able to vote at Zone meetings.

One Board – one vote.

Responsibilities

to your board

- Communicate Zone correspondence, requests, concerns and decisions to your Board and request their input
- Bring forward timely requests & suggestions from your Board to the Zone for discussion and/or action

Responsibilities to your board

- Report Zone business decisions and professional development information back to your Boards
- Act as a liaison between your Board and the ASBA Zone Director, reflecting your Board's point of view

Responsibilities to your board

- Communicate your Board's ASBA Bylaws proposals and Policy Proposals and/or Directives for Action
- Encourage active participation by all Board members in the Zone and the provincial organization

Responsibilities to the Zone

- Attend all Regular Meetings and the October Annual Meeting or send an alternate
- Review the Zone Agenda, Alberta Ed's Director's Report and other attachments prior to the meeting

Responsibilities to the Zone

- Participate in the planning process of the Zone to reflect membership wishes & financial capability of the Zone
- At the Zone Annual Meeting
 - Nominate, run, vote for Zone Committee Members/Reps
 - Discuss and vote on Zone budget proposals
 - Discuss and vote on Zone bylaw amendments

Responsibilities to the Zone

- Participate in Board Sharing opportunities
- Propose Zone Advocacy ideas
- Propose Professional Development ideas

Responsibilities to the Zone

- Ask Questions
- Above all, spend time getting to know other Board reps and Board members