

**Alberta School Boards Association – Zone 5  
MINUTES  
Friday October 5, 2018**

**In Attendance:**

Jennifer Mertz	Golden Hills School Division
Jim Northcott	Golden Hills School Division
Fiona Gilbert	Rocky View Schools
Jenn Kristiansen	Foothills School Division
Marsha Tkach	Prairie Land Regional
Shali Baziuk	Rocky View Schools
Pamela Rath	RCSSD
Andrea Keenan	Christ the Redeemer
Ron Schreiber	Christ the Redeemer
Marilyn Dennis	CBE
Gwen Hampton	Prairie Land
Ron Taylor	Alberta Education
Cassandra Gillis-de Vries	Recording Secretary

**Absent:**

Natalie Ross	Conseil FrancoSud
Rob Pirie	Golden Hills School Division
Joanne Van Donzel	Christ the Redeemer
Trina Hurdman	CBE
Julie Hrdlicka	CBE
Arlene Rheame	Canadian Rockies Public Schools

**Call to Order:**

Fiona Gilbert called the meeting to order at 09:02 am.

**Approval of Agenda:**

Jennifer Mertz motioned that the Agenda for the October 5, 2018 meeting be approved.

Carried

**Approval of the Minutes:**

Andrea Keenan motioned that the Minutes of the September 7, 2018 meeting be approved.

Carried

**Action Items from the Minutes:**

None

### **Chair Report** – Fiona Gilbert

- Zone Chairs Meeting October 16, 2018
  - Report from ASBA regarding feedback from Zones was sent by email earlier in the week of October 1-5, 2018.
  - Zone Chairs Meeting October 16, 2018 – Direction from group for the update from Zone 5. Lead by Trina and all 6 Zone Chairs.
    - Membership fees
    - How are the other zones operating? Subcommittees?
    - Basic outline of agendas
    - Timelines on the ASBA bylaws, when they send out motions, i.e. 30 days unrealistic.
    - Bylaws for Fall will be out on October 19, 2018.
    - How the percentage between nominees between smaller boards and large boards. Chair will report back at November meeting.

## **REPORTS**

### **ASBA Zone Director's Report** - Marsha Tkach

- Submitted by email. See attached.
- Learning Management System (LMS).
- Marsha will look into the encryption on the Board of Director meeting agendas/meeting minutes.

**09:57 am – Marsha Tkach leaves meeting**

### **Alberta Education Report** – Ron Taylor

- Lorrie received invitation from the Minister for a celebration October 10, 2018 in Edmonton regarding K-4 Curriculum coming to a critical point.
- Releasing a software application called “Learn Alberta”
- Minister posted a draft K-4 curriculum online.
  - <https://education.alberta.ca/curriculum-development/what-will-students-learn/everyone/curriculum/draft-k-4-curriculum-as-of-april-2018/?searchMode=3>
- Handwriting/Cursive writing – Ron to look into if they mean the same thing?
- Private Schools submitted their policies for faith based systems and the support for Gay Straight Alliances. Working with Alberta Education to provide feedback with these private schools.

**Andree Keenan leaves meeting at 10:12 am**

Break 10:13 am – 10:23 am

**Networking** - Shali Baziuk, Arlene Rheaume, Rob Pirie

- Nothing to report.

**Edwin Parr** – Jenn Kristiansen, Rob Pirie, Shali Baziuk

- Sunday Night at FGM a banquet dinner for all Zone Edwin Parr winners.

**Field Experiences Policy Advisory** – Joanne Van Donzel

- Nothing to report.

**Calgary Regional Consortium** – Ron Schreiber

- Submitted by email. See attached.

**Health Promoting School Collaborative** – Ron Schreiber

- October 11, 2018 next meeting.

**Second Language Caucus** – Vacant

**Ad Hoc Professional Learning** – Jennifer Mertz. & Rob Schreiber

- Open communication about PL ideas.
- Will potentially use Survey Monkey to help decide, so when we do present PL everyone is interested.
  - Suggestions? Blanket exercise, reach out to our indigenous elder reps for other ideas. Learn how to use “Learn Alberta” application
  - Strategic planning annually– we don’t want to lose momentum, we want things people want to attend. Will look back at notes for more clarification.

**10:36 am – Marsha Tkach rejoins the meeting.**

**In-Camera**

No in-camera.

**Business Items**

- Emergent Proposed Policy Position for FGM
  - Deadline October 10, 2018 for Boards to submit.
  - October 19, 2018 Policies will be sent out to Board Chairs.
- 2018/2019 Work Plan
- Discussion on PDAC Generative Discussion Survey
  - Deadline October 10, 2018. Doing it as individual Boards not as a Zone.

**Adjournment**

Meeting Adjourned at 11:47 am.

**Future Meeting Dates**

November 2, December 7, January 4, February 1, March 1, April 5, May 3, June 7

**Important Dates:**

ASBA FGM Nov 18-20 in Edmonton

## Calgary Regional Consortium Sept.27/18

-Primary Areas of Responsibility – curriculum implementation (CURRENT) includes FNMI, math, inclusive education (includes ELL and mental health), provincial assessments, and past priorities

curriculum implementation (FUTURE) includes curriculum changes (the guiding framework, concept-based, etc.), literacy and numeracy, curriculum implementation and validation, CDMA (curriculum development management application) tool, other

programs/conferences/convention includes cost-recovery programs, CCTCA and Palliser Conventions, AISCA (Alberta Independent Schools and Colleges Assoc), all special requests for assistance

CRC/ARPDC grants including education for reconciliation grant which ends in June 2019

-see website for available courses for staff; not shown are many non-registered programs that are often research projects with individual districts – for example, FSD’s competency development focus is being supported with additional plans for work at their administrators’ retreat; at GHSD they are working with Kindergarten teachers in the area of spatial reasoning; many more projects exist with these and other divisions as well

-year for CRC ends Dec. 31 so as to align with funding

-new marketing plan – rebranded, new website; presence at ATA conventions; big new and growing social media aspect highlighted by a plan that merges with the total growth plan – “Personalized. Accessible. Affordable. On-going.”; of special interest is the necessity to be aware of Google search optimization strategies (which continually are changing!) to ensure that you can obtain first page search results for those looking for professional development

-looking for support for their social media plan with their partners; ie links at other websites; “like” them on Facebook!

-alignment with AE business plan goals; CDMA tool (“New Learn AB”) is a big priority; this database allows searching based on concepts such as competency; it is collaborative allowing one to invite others on board; CDMA training of staff is a big need; CDMA will be unveiled in October; the K-4 curriculum will likely be signed off on soon – perhaps December – but implementation will be when?; supports for this will be when?; what effect will the election have on this?; all teachers are expected to get access to CDMA (regardless of grade level despite fact that new curriculum thus far is only for K-4 with 5-8 to follow); one complication is that pre-service teachers will need access too so that they can prepare

-CASS report – lots of work with new super and principal leadership standards; existing supers and principals will be “grandfathered”; vice-principals and assistant superintendents will need some training; universities will be involved with some of this training as well

-U of C report – upcoming conventions highlighted (student-teacher convention, creativity symposium, ideas and partner research school conference); great start to school year at Werklund

-ASCA – please check out website; reiterated that main job of councils is advisory and not fund-raising – often a “Society” is formed to do all the fund-raising; current resolution process being re-examined so it

can be improved; preparing for upcoming election; Annual Conference April 26-27, 2019 at Delta South in Edmonton; 2019 is 90<sup>th</sup> anniversary for ASCA and this will be commemorated at the Annual Conference

-First Nation School Authorities report – Valerie McDougall from Tsuut’ina, reported they have changed and moved out of the Treaty 7 management group (which included the Siksika, Kainai, and Pikani) to liaise with the Stoney Nakoda group only; this makes it easier for them to develop and provide their own PD; their primary focus is their language and culture and their second focus is literacy and numeracy; their curriculum aligns with the Alberta Program of Studies and assessment is a big part of it to ensure that awareness of the quality of the program is paramount

Next meeting date Nov. 27 9:30 to 11:30am

## **Directors Report – October 5, 2018 by Marsha Tkach**

The Board of Directors met on September 13 & 14.

The Finance and Audit committee (a committee of the whole) met with the auditor to receive the 3<sup>rd</sup> quarter financial report.

The board then received the presentation from Chad Boddez, JLL Real Estate Services outlining the offer from the current land lord and the current market offerings in Edmonton. As the announcement sent out September 19<sup>th</sup>, the agreement will save ASBA \$300,000 between January 2019 and April 2020, due to a reduced lease rate and a smaller lease footprint for the remainder of the current lease. The landlord has agreed to pay the cost of renovations. The following years of the lease will bring savings of \$200,000 per year. Other benefits include no moving costs, continued shared office space with our education partners and quick access to Alberta Education.

We received reports from each of the directors, observers, President, Vice President and Executive Director (E.D.). Discussions were held on processes of some of the activities that occurred over the summer. The Vice President reported that transportation regulations should be out by the end of October and asked that boards be aware of that we need to ensure that when we send employees to give input to government that they are aware of your board's position. The E.D. explained the LMS system to the board.

Strategic Plan update – The newsletter is a method of communication meant to empower trustees. This information is intended only for trustees. The new website will be launched at the FGM. There will be a winter learning academy the third week of January, details TBD. The summer leadership academy had 85 participants. It has been decided that we will not continue this same format next summer but will offer webinars for trustees instead.

Every 5 years, Policy Development advisory committee (PDAC) is to review the Policy Positions and that is what is happening now. The board will receive the proposed changes on October 12, 2018. There was been discussion on changing the name to "Policy Statements". We had a discussion on a membership engagement proposal and that resulted in the survey that boards are now in the process of completing. A discussion package will be created for members and a facilitated discussion will be a part of the business portion of the FGM. From this discussion Key messages will be developed and shared with the membership in the spring.

We reviewed the external committees that ASBA has representation on. There were a number of vacancies, thus there will be/have been calls for interest to fill these.

We approved the meeting dates for 2019. Feb 15 (alternates will be invited) strategic planning , March 14-15, May 9, June 13 (video conference), September 12-13, October 10, December 12-13 (orientation and meeting).

In Camera discussions we about appointments of individuals to the Teacher Salary Qualification Board, ASEBP and ASBIE.

The Board will complete a self-evaluation exercise on October 19 and will interview the short list of candidates for E.D. on October 20<sup>th</sup>.