EMPLOYMENT OPPORTUNITY
Superintendent of Schools/CEO

The Board of Trustees of Foothills School Division is inviting applications for the position of Superintendent of Schools/CEO for Foothills School Division. Duties to commence on February 1, 2019 or as mutually agreed.

The Position
Reporting to the Board the Superintendent is responsible for carrying out the duties as specified in the School Act Sec 113 and Regulations, and in Board Policy as amended from time to time.

The Candidate
The Board is seeking an individual with a breadth and depth of knowledge, skills and experience in providing leadership in diverse educational settings. In addition to being a person of integrity and vision, you will possess excellent interpersonal, problem-solving and communication skills. As a respected educator and leader you will collaborate with the broad education community to improve and enhance student success. While building on the strength of the Foothills Family you will articulate a cohesive vision for the future of education. You are an engaged and ethical leader who has the demonstrated ability to create a safe and respectful learning environment for students, staff, parents and other stakeholders in a diverse rural and urban school division. The Board of Trustees is committed to consultation and collaboration. You have the ability to build positive relationships and ensure that all voices are heard and valued. A strong working relationship with the Board of Trustees is vital and you will work effectively with the Board to realize the vision of the Division.

You will possess successful broad-based leadership experience, including experience as a teacher, school based administrator and ideally a minimum of five years’ experience in senior education administration roles.

In addition, you hold a Master’s degree and are qualified for Alberta teaching certification.

The Division
- Foothills School Division (FSD) serves the learning needs of approximately 8,200 students in junior kindergarten (pre-kindergarten) through grade 12, and employs more than 900 teachers and support staff who are focused on our common goal of “Improving Learning for ALL Students.”
- Located on the City of Calgary’s southern border within the Municipal District of Foothills, the Division encompasses the Towns of Okotoks, High River, Black Diamond and Turner Valley as well as the communities served by our Blackie, Cayley, Heritage Heights (DeWinton), Longview, Millarville and Red Deer Lake (south Calgary) schools.
- Governed by six publicly elected Board of Trustees, FSD operates 19 public schools, an open campus location providing academic and behavioural support programs, and three Hutterite Colony schools.
- As a public school division, we are here to improve learning for ALL students and develop the WHOLE child. Our student body reflects the communities we serve and we offer a rich variety of innovative programs and services to meet the needs and interests of a broad spectrum of learners.
- We are committed to academic excellence in all areas of education: career and technology instruction, academics, the arts, and athletics. Together with strong character education, we believe these are all equally important contributors to the development and future employability of our students.
• We have safe, caring and inclusive learning environments for our students and focus on developing healthy, respectful relationships at all levels – with our students, school families and employees.

**Our Mission**

Each learner entrusted to our care has unique gifts and abilities. It is our mission to find out what these are... Explore them... Develop them... Celebrate them!

**Key Priorities**

1. **Priority One:** Ensure broader access to consistent and high quality learning for all students.
   - Provide personalized learning opportunities, diverse (alternative) programming – programs of choice – innovative practice - entrepreneurial approach.
   - Offer multiple pathways to success and emphasize genuine learning.
   - Recognize and build on the use of technology to support emerging learning needs and innovation.
   - Intellectual engagement for ALL learners.
   - Focus on quality assessment practices.
   - Recognize the importance of establishing and supporting safe, caring and healthy learning environments.

2. **Priority Two:** Establish system-wide excellence in teaching and leadership.
   - Attract and retain top talent into teaching and school leadership positions.
   - Support effective, high quality professional development/ learning opportunities for all staff.
   - Focus on developing leadership capacity.
   - Build sustainable mentorship programs for new teachers and new leaders.
   - Ensure appropriate succession plans for school and Divisional leadership teams are in place.

3. **Priority Three:** Ensure that all students learn at high levels and are held to high standards.
   - Focus on increasing numbers of student achieving a Standard of Excellence in academics; there should not be a ceiling on learning that prevents the most talented from achieving exceptional performance.
   - Alignment exists with the FSD Vision for Learning across the system.
   - One of the measures we will use to gauge system success is student results on provincial achievement exams.

4. **Priority Four:** Establish system-wide capacity to engage parents and the broader community as partners in promoting, supporting and informing educational excellence.
   - Stakeholder groups work collaboratively with each other and other education partners to advance common goals.
   - Greater commitment to cross-ministry collaboration between education, health, and social agencies as well as not-for-profit organizations (e.g. “wrap around” services).
   - Communications Plan guides Divisional strategies and tactics to communicate with and inform our audiences/stakeholders.
   - Create avenues to explore to incorporate student voice into our input mechanisms.
Applications
Although the competition will remain open until a suitable candidate is found, applications received by December 7, 2018 will be assured careful consideration. Please email a cover letter, curriculum vitae and a list of five professional references, including all applicable contact phone numbers, in a SINGLE pdf document to:

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