



## Minutes

### ASBA Board of Directors' Meeting

May 9, 2019

Matrix Hotel, 10640 – 100 Avenue, Edmonton, Alberta

#### Attendance

##### Board of Directors

Lorrie Jess, President  
Trina Boymook, Vice-President  
Cheryl Dumont, Director, Zone 2/3  
Arlene Hrynyk, Director, Zone 2/3  
Daryl Scott, Director, Zone 4  
Marsha Tkach, Director, Zone 5  
Brad Toone, Director, Zone 6  
Cathie Williams, Director, Calgary Catholic Schools  
Trina Hurdman, Director, Calgary Board of Education  
Debbie Engel, Director, Edmonton Catholic Schools  
Trisha Estabrooks, Alternate Director, Edmonton Public Schools

##### Alternate Directors

Lorraine Stewart, Alternate Director, Zone 2/3  
Michelle Lamer, Alternate Director, Zone 2/3  
Shali Baziuk, Alternate Director, Zone 5  
Doug Smith, Alternate Director, Zone 6  
Linda Wellman, Alternate Director, Calgary Catholic Schools

##### Observers

Kim Pasula, ACSTA  
Gerry Steinke, PSBAA

##### Zone Chairs

Sharilyn Anderson, Chair, Zone 1  
Colleen Holowaychuk, Chair, Zone 2/3  
Fiona Gilbert, Chair, Zone 5  
Lori Hodges, Chair, Zone 6

##### Regrets

Delainah Velichka, Director, Zone 1

Michael Janz, Director, Edmonton Public Schools  
Lori Grant, Alternate Director, Zone 1  
Murray Hollman, Alternate Director, Zone 4  
Marilyn Dennis, Alternate Director, Calgary Board of Education  
Lisa Turchansky, Alternate Director, Edmonton Catholic Schools  
Michael Ouellette, Observer, ACSTA  
Mario Gagné, Observer, FCSFA  
Connie Huelsman, Chair, Zone 4

#### **Staff**

Dr. Vivian Abboud, CEO  
Jennifer Elsinga, Governance and Committees Associate  
Tatiana Hagerty, Executive Assistant  
Rae Thygesen, Manager, Communications and External Relations

#### **Call to Order**

President L. Jess called the meeting to order at 8:52 a.m.

#### **1.0 Approval of Agenda**

Item *18.1 Communication* was added to the agenda.

**MOTION** moved by D. Scott:

BE IT RESOLVED THAT

“The agenda be approved as amended.”

**CARRIED**

*Absent: M. Janz, C. Dumont, D. Velichka*

#### **2.0 Conflict of Interest Declaration**

No conflict of interest was declared.

#### **3.0 Consent Agenda**

**MOTION** moved by C. Williams:

BE IT RESOLVED THAT

“The consent agenda be approved as circulated. The consent agenda includes the following resolutions:

- Draft Minutes of ASBA Board of Directors’ Meeting held on March 14-15, 2019
- Director Reports
  - Zone 1

- Zone 5
- Zone 6
- Calgary Board of Education
- Edmonton Catholic School District
- Observer Reports
  - Zone 8 (PSBAA)
- External Reports
  - ASEBP Trustees' – March, April 2019
  - LAPP Sponsor Board, March 2019."

**CARRIED**

*Absent: M. Janz, C. Dumont, D. Velichka*

*J. Olson joined the meeting at 8:55 a.m.*

#### **4.0 Correspondence Report**

The Correspondence Report and the following attachments were circulated to the Board as part of the meeting package:

- Letter from Red Deer Public Schools to ASBA Board of Directors re: Headstrong Program through Canadian Mental Health (dated March 27, 2019)
- Draft response to Red Deer Public Schools

**MOTION** moved by A. Hrynyk:

BE IT RESOLVED THAT

"The ASBA Board of Directors approves the response to the March 27, 2019 Red Deer Public Schools letter as presented."

**CARRIED**

*Absent: M. Janz, C. Dumont, D. Velichka*

*N. World joined the meeting at 9:15 a.m.*

#### **5.0 Executive Reports**

##### **5.1 President's Report**

The President's report was circulated prior to the meeting as part of the Board meeting package. The President verbally updated the Board on the following meetings that she attended after the meeting package was circulated:

- May 3, 2019 – Zone 5 meeting
- May 5 – 7, 2019 – CSBA Board of Directors' meeting in Ottawa and meetings with MPs and other notable stakeholders as part of CSBA advocacy campaign:
  - Matt Jeneroux, Kevin Waugh, and Mike Lake

- Assembly of First Nations and presentation by National Chief Perry Bellegarde

## **5.2 Vice-President's Report**

The Vice-President's report was circulated prior to the meeting as part of the Board meeting package. Vice-President T. Boymook spoke to her report and verbally updated the Board on the following:

- Last meeting of Education Partners
- Discussion of ASBA election advocacy efforts at the Education Partners' meeting

## **5.3 CEO's Report**

The CEO's report was circulated prior to the meeting as part of the Board meeting package.

### **5.3.1 Operational Update**

Dr. Abboud gave a verbal update on the following items:

- All Board Chairs whose board participated in the Management Compensation Survey were contacted regarding the decision not to develop a report this year
- Invitations to the Provincial Youth Mental Health Summit were sent to Premier, Minister of Education, Minister of Health, and Associate Minister of Mental Health and Addictions
- CSBA Strategic Plan survey was circulated to the members and the deadline to participate was May 31, 2019

## **6.0 ASBA Strategic Plan Update**

The ASBA updated Strategic Plan was circulated prior to the meeting as part of the Board meeting package.

Dr. Abboud introduced J. Olson, Chief Business Officer, who shared the members' feedback for the Strategic Plan and how it was incorporated into the Plan.

Discussion took place.

*C. Dumont joined the meeting at 9:26 am.*

**MOTION** moved by D. Engel:

BE IT RESOLVED THAT

"The ASBA Board of Directors approves the ASBA Strategic Plan 2017-2020 as amended."

**CARRIED**

*Absent: M. Janz, D. Velichka*

*J. Olson left the meeting at 9:32 a.m.*

## **7.0 ASBA Budget Update**

The briefing note on the ASBA Budget 2019-2020 was circulated prior to the meeting as part of the Board meeting package.

President L. Jess commented on feedback received from members at Zone meetings. Dr. Abboud shared some questions that the members asked at budget presentations.

## **8.0 Advocacy Committee**

### **8.1 Committee Update**

The briefing note on the advocacy work conducted during the provincial election campaign was circulated prior to the meeting as part of the Board meeting package.

Vice-President T. Boymook provided a verbal update on the work of Advocacy Committee, including the following items:

- Congratulatory letters were sent to all cabinet ministers
- ASBA requested a meeting with Premier, Education Minister, Transportation Minister, and Associate Minister of Mental Health and Addictions
- Looking forward to meeting with Education Minister to discuss ASBA's priorities: the implementation of the *Education Act* and its deadline; funding formula review and the need for ASBA to co-lead the review with government; superintendent compensation; and the MELT program
- Planning webinar for members on comparison of *Education Act* with *School Act* on June 19, 2019

**ACTION ITEM:** Administration to send a letter to Education Minister requesting re-establishment of the Timeout, Seclusion Room and Physical Restraint Advisory Committee.

### **8.2 Potential Emergent Motions**

A handout of potential emergent motions for Spring General Meeting of Members was circulated at the table.

Discussion took place.

*M. Lamer joined the meeting at 10:48 a.m.*

**MOTION** moved by A. Hrynyk:

BE IT RESOLVED THAT

“The ASBA Board of Directors approves bringing forward the proposed emergent resolutions, in principle, to the SGM 2019.”

**CARRIED**

*Absent: M. Janz, D. Velichka*

**9.0 PDAC**

**9.1 Revisions to Governance Policies**

**9.1.1 Oath of Office**

The Briefing Note was circulated prior to the meeting as part of the Board meeting package.

**MOTION** moved by M. Tkach:

BE IT RESOLVED THAT

“The ASBA Board of Directors approves the Director Oath of Office as presented.”

**CARRIED**

*Absent: M. Janz, D. Velichka*

**9.1.2 Governance Policy 10**

The briefing note was circulated prior to the meeting as part of the Board meeting package.

**MOTION** moved by D. Scott:

BE IT RESOLVED THAT

“The ASBA Board of Directors approves the revised Governance Policy 10, subsections 10.1 to 10.6 – Association Policy Development Process as presented, to take effect July 1, 2019.”

**CARRIED**

*Absent: M. Janz, D. Velichka*

The Board discussed Governance Policy 10, subsection 10.7 – Association Policy Development Process.

**MOTION** moved by M. Tkach:

BE IT RESOLVED THAT

“The ASBA Board of Directors defers the revision of Governance Policy 10, subsection 10.7 – Association Policy Development Process until the fall of 2019.”

**CARRIED**

*Absent: M. Janz, D. Velichka*

*The Board took recess for lunch from 12:10 to 1:07 p.m.*

**9.2 Planning for SGM Business Session**

**9.2.1 CEO Message and Update**

A discussion of the CEO’s message to be given at SGM took place.

The Board decided to gather prior to the SGM to review any new developments on Sunday, June 2, 2019, at 4:45 p.m. at Cambridge Hotel & Conference Centre in Red Deer.

#### **10.0 Superintendent Appointment Matters**

The briefing note was circulated prior to the meeting as part of the Board meeting package.

*S. Langer and J. Tapankov joined the meeting at 1:18 p.m.*

Dr. Abboud introduced S. Langer, Chief Officer, Education Services and Professional Development, and J. Tapankov, Learning Specialist. They demonstrated the online learning object *Superintendent Matters* (Form 4) on The Learning Center. After the demonstration S. Langer informed the Board that the link to the tool would be shared with the Directors, select Board Chairs, and CASS for feedback. The website would be open for feedback May 10 – 24, 2019. The learning object would become available to members on June 4, 2019.

#### **11.0 Teacher Growth, Supervision and Evaluation Policy**

The briefing note was circulated prior to the meeting as part of the Board meeting package. Dr. Abboud provided a brief verbal update on the matter, indicating that it was on hold due to the provincial elections. At present ASBA was waiting to hear back from Alberta Education for next steps.

#### **12.0 Honouring Spirit Awards 2019**

The briefing note was circulated prior to the meeting as part of the Board meeting package. Dr. Abboud provided a brief update and announced that Honourable Adriana LaGrange, Minister of Education, and Honourable Rick Wilson, Minister of Indigenous Relations, confirmed their attendance of the Awards on May 11, 2019.

#### **13.0 Zone Languages Committee**

The briefing note was circulated prior to the meeting as part of the Board meeting package. Dr. Abboud advised the Board that this item would be revisited in September 2019.

#### **14.0 Provincial Youth Mental Health Summit at SGM 2019 – Update**

The Briefing Note was circulated prior to the meeting as part of the Board meeting package. Dr. Abboud provided verbal update that included the following:

- Directors and Zone Chairs were asked to volunteer to facilitate the student breakout sessions
- Facilitator Guides would be provided to the volunteers

- Dr. Abboud would contact Superintendents to discuss Provincial Youth Mental Health Summit

## **15.0 2020 CSBA National Congress and Indigenous Gathering**

### **15.1 Status Update**

The briefing note was circulated prior to the meeting as part of the Board meeting package. Handout *CSBA 2020 Keynote Speakers* was circulated.

*J. Olson joined the meeting at 1:57 p.m.*

J. Olson, Chief Business Officer, provided the brief update on the preparations for the 2020 CSBA Congress and Indigenous Gathering, including the following:

- Signing the contract with the hotel on May 10, 2019
- Potential keynote speakers
- Suggested conference theme

**MOTION** moved by A. Hrynyk:

BE IT RESOLVED THAT

“The Board of Directors defers the decision on the theme for the 2020 CSBA Congress to the Task Force.”

**CARRIED**

*Absent: M. Janz, D. Velichka*

### **15.2 Task Force Terms of Reference**

The Terms of Reference were circulated prior to the meeting as part of the Board meeting package.

**MOTION** moved by D. Engel:

BE IT RESOLVED THAT

“The ASBA Board of Directors establishes CSBA 2020 Task Force.”

BE IT FURTHER RESOLVED THAT

“The Terms of Reference for the CSBA 2020 Task Force be approved as presented.”

BE IT FINALLY RESOLVED THAT

“The Task Force consists of three Directors.”

**CARRIED**

*Absent: M. Janz, D. Velichka*



## 15.2 Appointment of Members to Task Force

**MOTION** moved by C. Williams:

BE IT RESOLVED THAT

“The ASBA Board of Directors appoints Debbie Engel, Brad Toone, and Marsha Tkach to the CSBA 2020 Task Force.”

**CARRIED**

*Absent: M. Janz, D. Velichka*

*Alternate Directors, Observers, and Zone Chairs left the meeting at 2:35 p.m.*

*J. Olson and N. World left the meeting at 2:35 p.m.*

**MOTION** moved by C. Dumont:

BE IT RESOLVED THAT

“The Board of Directors move *in camera* at 2:54 p.m. with ASBA staff present.”

**CARRIED**

*Absent: M. Janz, D. Velichka*

## 16.0 Appointment of ASBIE Representative

This item was discussed *in camera*.

T. Boymook and B. Toone recused themselves from discussion and voting.

**MOTION** moved by C. Williams:

After debate and amendment, BE IT RESOLVED THAT

“The ASBA Board of Directors appoints Candace Cole to serve on the Alberta School Boards Insurance Exchange Advisory Board for the term September 1, 2019 to August 31, 2022.”

**CARRIED**

*Absent: M. Janz, D. Velichka*

## 17.0 Board Gathering on SGM Sunday

This item was discussed in item 9.2.1.

## 18.0 Personnel Update

This item was discussed *in camera*. ASBA staff left the room at 3:18 p.m. Dr. Abboud remained in the room. Dr. Abboud left the room at 3:54 p.m. Dr. Abboud returned to the room at 4:09 p.m. Staff returned to the room at 4:15 p.m.

### **18.1 Communication**

This item was discussed *in camera*.

**MOTION** moved by B. Toone:

BE IT RESOLVED THAT

“The ASBA Board of Directors directs the CEO to update the Board of Directors of staffing changes.”

**CARRIED**

*Absent: M. Janz, D. Velichka*

**MOTION** moved by D. Scott:

BE IT RESOLVED THAT

“The Board of Directors move *out of camera* at 4:16 p.m.”

**CARRIED**

*Absent: M. Janz, D. Velichka*

### **Adjournment**

The President adjourned the meeting at 4:25 p.m.