



SUPERINTENDENT OF SCHOOLS/CEO

PEACE RIVER SCHOOL DIVISION

Due to the retirement of the incumbent on August 31, 2021, the Board of Trustees invites applications for the position of Superintendent of Schools/CEO for Peace River School Division. Duties will commence September 1, 2021, or as mutually agreed.

THE DIVISION

Peace River School Division's mission, *Learning Together, Success for All*, describes our commitment to student success. We provide comprehensive educational programs and services to 3100 students, kindergarten through to grade twelve. Quality education programs are offered in 21 schools located in the communities of Berwyn, Cleardale, Dixonville, Fairview, Grimshaw, Hines Creek, Manning, Nampa, Peace River, Red Earth Creek, Worsley and on three Hutterite Brethren colonies. PRSD employs 207 teachers and administrators as well as 121 support staff. The Division operates a regional transportation system for 3000 students.

The Division's 2019/20 operating budget is \$49,477,000.

Seven trustees, representing the parents and taxpayers, demonstrate effective governance and provide direction to the Superintendent.

THE REGION

The Division encompasses more than 12,000 sq km in the Peace River area of Northwestern Alberta. Programs are provided to students in the Towns of Peace River, Manning, Grimshaw and Fairview; the Villages of Hines Creek, Berwyn and Nampa; and the rural Municipalities of Peace, Fairview, Opportunity, Northern Sunrise County, Clear Hills County and County of Northern Lights, including the hamlets of Dixonville, Cleardale and Red Earth Creek.

The region is rich in natural resources; agriculture, forestry, oil and gas and government services are among the main contributors to the economic base. The area features diverse landscapes, beautiful scenery, and numerous lakes, providing abundant recreational and cultural opportunities. Peace River is well known as the Land of Twelve Foot Davis.

THE CANDIDATE

The Board seeks a student-oriented, collaborative, professional who is committed to facilitating high quality innovative educational programming in a rural setting. The superintendent demonstrates leadership and decision making to meet the needs of our diverse learners.

The superintendent establishes a welcoming, caring, respectful and safe learning environment by building positive and productive relationships with students, staff, the board, and the local communities.

The superintendent directs school authority operations and strategically allocates resources in the interests of all students and in alignment with the school division's goals and priorities.

The successful candidate will focus on continuing improvement in learning, develop leadership capacity for team-oriented decision-making and nurture a positive organizational culture.

Applicants must qualify for Alberta teaching certification, have a Master's degree, and complete the Superintendent Leadership Certification program.

APPLICATIONS

Interested applicants are encouraged to email by January 22, 2021, a cover letter, curriculum vitae, most recent evaluation, and a list of at least five education references, in one single pdf file to:

Dr. Cindi Vaselenak
Alberta School Boards Association
E: cvaselenak@asba.ab.ca
P: 780.266.0193

Interviews for select candidates will take place on Thursday, February 18, 2021. For more information, visit the division website: www.prsd.ab.ca

IDEAL CANDIDATE PROFILE

Education:

- ◆ Must qualify for or hold teacher certification in the province of Alberta
- ◆ Master's degree as a minimum
- ◆ Completed Alberta Superintendent Leadership Certification or in process
- ◆ Current on educational research, issues and trends

Experience:

- ◆ Educational leadership experience including as a system administrator
- ◆ Proven track record with commitment to continuous quality improvement

Student Focus:

- ◆ Ensures the delivery of quality education is provided to every student
- ◆ Devoted to meeting student needs first in a safe and caring environment
- ◆ Ability to optimize financial resources for maximum student benefit
- ◆ A passionate advocate for public education recognizing the importance of a diverse student population (e.g., Hutterite, Mennonite, Indigenous, Home School, etc.)
- ◆ Establishes the structures and supports necessary for the school community to acquire and apply foundational knowledge about First Nations, Métis and Inuit for the benefit of all
- ◆ Establishes and sustains a learning culture in the school community that promotes ongoing critical reflection on practice, shared responsibility for student success and continuous improvement

Rural Education:

- ◆ Understanding of unique rural context such as transportation and program offerings
- ◆ Committed to serving in a geographically large diverse area rich in history
- ◆ Visible in schools and communities
- ◆ Recognizes the diversity and interests of Division schools
- ◆ Enthusiastic, positive and innovative regarding the use of technology as a method of program delivery in rural schools

Leadership Skills

- ◆ Ability to work synergistically with the elected Board
- ◆ Committed to continuous improvement of self, others and the organization
- ◆ Ability to work effectively with Alberta Education and other partners – local, regional, and provincial
- ◆ Ability to work cooperatively with neighbouring jurisdictions
- ◆ Ability to unify schools toward common purposes within a site-based decision-making context
- ◆ Politically astute
- ◆ Ability to maintain a balance between building on current strengths and an innovative approach to improvement
- ◆ Committed to a collaborative and transparent approach to decision making, balanced with the strength to make necessary, sometimes difficult, decisions

Communication Skills:

- ◆ Proactive and effective in internal and external communications resulting in enhanced understanding and support of corporate direction
- ◆ Communicates freely and directly with students, staff, and members of the school community
- ◆ Provides recognition and ensures a positive workplace
- ◆ Articulates a vision informed by research on effective learning, teaching and leadership

Management Skills:

- ◆ Strengths in planning, delegating, time management, assignment of responsibilities and ensuring successful completion of tasks
- ◆ Fiscally responsible
- ◆ Effective technology skills
- ◆ Ability to structure the organization for maximum effectiveness
- ◆ Implements actions to support the strategic plan

Personal Qualities and Attributes:

- ◆ Well-developed interpersonal skills
- ◆ Demonstrates compassion, integrity, caring, a sense of humour, and is a person of conviction
- ◆ Demonstrates and values ethical behaviour
- ◆ Maintains a healthy work/life balance