



**Alberta School Boards Association  
2021 Honourary Life Member Award**

# Alberta School Boards Association 2021 Honourary Life Member Award

## Background

An Honourary Life Membership is awarded by the Board of Directors under the authority of Bylaw No. 8.2.11, to recognize devoted service to trusteeship and education.

## Criteria

The major criterion for the Honourary Life Membership is significant service to education with an emphasis on trusteeship. This service must be documented and be provincial in character.

It is recommended that the Honourary Life Membership not be conferred on currently serving trustees, Board of Directors, nor on the Association's President, unless he or she is retiring from trusteeship.

Other Honourary Life Memberships shall be awarded to any individual selected by the Board of Directors from the candidates who meet the following criteria:

- a) Distinguished service as an Alberta school board trustee; and
- b) Distinguished service in a capacity directly related to trusteeship and/or Association work.

## Required contents of nomination package

The following documentation (in English) must be included in the nomination package:

- Attachment 1 – School Board Nomination Form (*completed and signed*)
- Attachment 2 – Nominee Consent Form (*completed and signed*)
- Attachment 3 – Zone Director Endorsement (*completed and signed*)

## Procedural Guidelines

With the exception of the Association's retiring President, candidates for Honourary Life Membership shall be nominated through your respective ASBA Zone Director. Notification must be received by your Zone Director prior to submitting the nomination form to the ASBA office. The ASBA Board of Directors will review the nomination forms at their October meeting for consideration.

No more than three Honourary Life Memberships shall be awarded in one year.

## Awards Presentation

Honourary Life Memberships will be presented by the Honourary President of the Association (the Minister of Education) or by the Association's President at the ASBA's Fall General Meeting.

The Honourary Life Member shall receive a framed print with engraved plate.

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## Attachment 1 – School Board Nomination Form

Nomination forms must be completed and received by ASBA by **September 17, 2021** to be considered. Individuals may be nominated by members of the community outside their own jurisdiction.

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Nominee (Please record the nominee's name as it should appear on the award)

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Jurisdiction

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Residence Address

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Town/City/Province/Postal Code

Telephone

Email

Information supporting this nomination must be included on the attached pages of this nomination form. Please respond to the questions in full, attaching additional pages as required. A recent photograph should also be forwarded to the Association.

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Nominator's Name

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Jurisdiction/Zone

Please forward the completed nomination package to Noreen Pownall  
by email at [npownall@asba.ab.ca](mailto:npownall@asba.ab.ca)  
on or before September 17, 2021.

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1. The nominee has served as a trustee for a member board of the Alberta School Boards Association for the following period(s) of time. Please record the member board and the years of service. Also include the nominee's biography, including all achievements relevant to this nomination.

2. Please record any additional information regarding the nominee's service as a trustee.

3. The nominee served as a member of the ASBA Board of Directors and/or as a member of a provincial committee for the following period(s) of time. Please record details including the years of service.

4. Describe the nominee's particular area of service, providing examples of demonstrated outstanding leadership and competence. Cite the benefits to the Association or to trusteeship as a result of the nominee's actions.

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5. Explain how this nominee demonstrates/demonstrated a commitment to students.

6. Outline how this nominee demonstrates/demonstrated a commitment to trusteeship.

7. Provide examples of how this nominee has demonstrates/demonstrated an understanding of the role and responsibilities of a trustee.

8. Outline how this nominee is an education leader at the provincial level.

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9. Give examples of how this nominee develops and maintains positive relationships with students, parents and colleagues.

10. Outline examples of this nominee's skill in motivating and encouraging other trustees.

11. Provide examples of how this nominee is highly effective at the board table in fostering discussion of policy and in building consensus.

12. Outline this nominee's significant achievements on behalf of students.

**Additional Comments:** Include comments on the nominee's commitment to students, schools, trusteeship and the community.

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## Attachment 2 – Nominee Consent Form

I, \_\_\_\_\_, consent to my nomination for the ASBA

*Print Name*

Honourary Life Member Award and authorize the release of any or all information included in the nomination form for the purpose of this nomination. This includes the use of my photograph to assist the ASBA in developing media releases and/or award materials, printed and digital, including accessing and posting information to the ASBA website.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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## Attachment 3 – Zone Director Endorsement

In accordance with the procedural guidelines for the ASBA Honourary Life Member Award, Zone Director Support must be received by the Association. By signing this form, and including it with the nomination form, you are endorsing the nomination being submitted by your school board.

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Name (please print)

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Title on ASBA Board of Directors (please print)

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Jurisdiction Name (please print)

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Signature

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Date