



**Alberta School Boards Association
2021 Long Service Award**

Alberta School Boards Association

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Background

The Long Service Awards Program recognizes significant contribution to trusteeship.

Prior to the change in legislation, long service award recipients received an ASBA pin inscribed with their years of service – 9-21 yrs (three to seven terms) at their respective Zone Annual Meeting. Individuals who served for 24 years (eight terms) received a gold pocket watch or crystal bowl at their respective Zone Annual Meeting. The Association made a donation of the recipient's choice to an educational charity for individuals who served for 27 years (nine terms) or over.

The Alberta Legislative Assembly passed a bill in December 2012 amending the Local Authorities Election Act. Starting with the 2013 municipal elections, school trustees are elected for a four-year term and municipal elections are moved to a four-year cycle. Prior to this change, officials were elected for a three-year term and municipal elections took place on a three-year cycle.

At their December 2014 meeting, the ASBA Zone Chairs approved that the Association amend the long service award recognition program to align with the four-year term election cycle. Given that a trustee may have been elected prior to the change in legislation, their years of service would be a factor of three. Being re-elected after the change in legislation, their years of service now becomes a factor of four. Since there are numerous variations on total years of service, especially for returning trustees, the change to the long service awards program will reflect terms of service, rather than years of service.

Criteria

- A trustee serving a minimum of two terms is eligible to receive a long service award.
 - A trustee must have served a minimum of half a term for that term to qualify towards long service.
 - A trustee elected in a by-election in their first term who served a minimum of 75 percent of their second term is eligible to receive a long service award.
- A trustee may include terms of service prior to the change in legislation which increased terms from 3 years to 4 years.
- Non-continuous service will be taken into account.
- Deadline for nominations is **September 17, 2021**

Procedural Guidelines

A recognition form along with the questionnaire on page 4 must be completed and submitted to the Zone chair on or before the nomination deadline.

** Trustees will normally be recognized with long service awards in the Fall of a year a Local Authorities Election is to occur. As such, applications for long service will normally be made in Fall 2021. An application should be made prior to Fall 2021 only if a trustee will not be completing the full four-year term or they are not running again in 2021 Election.*

Awards Presentation

Long service award recipients will now receive a certificate with their terms of service (a minimum of 2 terms) at their respective Zone Annual Meeting. The Association will recognize these recipients at the Fall General Meeting.

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RECOGNITION FORM

Please choose one of the following:

- Two-Term Service Award
- Three-Term Service Award
- Four-Term Service Award
- Five-Term Service Award
- Six-Term Service Award
- Seven-Term Service Award
- Eight-Term Service Award

Recipient

Jurisdiction

Zone

Jurisdiction Address

City/Town/Province/Postal Code

Telephone

Information supporting the submission must be included with this form. Please complete the questionnaire on page 4 and submit a copy of the completed nomination package to the **zone chair** (or designate) of the ASBA zone in which your jurisdiction is located by **September 17, 2021**, as shown below.

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| Zone 1, Ms. Robyn Robertson Peace River School Division 10018 - 101 Street, Peace River AB, T8S 2A5 Email: RobertsonRob@prsd.ab.ca Tel: 780.834.6835 | Zone 5, Ms. Jennifer Mertz Golden Hills School Division 435 A Highway #1, Strathmore, AB T1P 1J4 Email: jennifer.mertz@ghsd75.ca Tel: 403.324.0170 |
| Zone 2/3, Ms. Colleen Holowaychuk Elk Island Public School 683 Wye Road, Sherwood Park AB, T8B 1N2 Email: colleen.holowaychuk@eips.ca Tel: 780.722.5370 | Zone 6, Ms. Lori Hodges Livingstone Range School Division Box 1810, Fort Macleod AB, T0L 0Z0 Email: hodgesl@lrds.ab.ca Tel: 403.634.6560 |
| Zone 4, Ms. Laurette Woodward Red Deer Public Schools 4747 - 53 Street, Red Deer AB, T4N 2E6 Email: Laurette.woodward@rdpsd.ab.ca Tel: 403.343.1405 | |

Zone Chairs will submit a copy of all the nominations received by the deadline to Noreen Pownall by email at npownall@asba.ab.ca at least two weeks prior to the zone annual general meeting.

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Questionnaire

1. The individual has served as a trustee for the member board of the Alberta School Boards Association for the following period(s) of time; please record the years of service. Service does not have to be concurrent.

EXAMPLE: 2013-2017, 2017-2021 (eligible for two-term service award)

2. Please record any additional information regarding the individual's service as a trustee (optional).

Long Service Award recipients will receive a certificate with their terms of service (a minimum of 2 terms) at their respective Zone Annual Meeting and will be recognized at the Annual Fall General Meeting.

Name

Signature

Title