



**HONOURARY LIFE
MEMBER AWARD**

2022 AWARDS PACKAGE

AWARD INFORMATION

Overview

Alberta School Board Association's (ASBA) Honourary Life Member Awards recognize an individual's devoted service and significant contributions to school board trusteeship and education in Alberta. Nominees' service must benefit education at a provincial scale.

Award parameters

Candidates are eligible for consideration for the Honourary Life Member Awards if they meet the following criteria:

- a) Distinguished service as an Alberta school board trustee; and
- b) Distinguished service in a capacity directly related to the work of ASBA.

Nominations

Nominees may include:

- An individual who has served as a member school board trustee in Alberta.

It is recommended that the Honourary Life Membership not be conferred on currently serving trustees, the Association's Board of Directors or the Association's President, unless they are retiring from trusteeship.

Individuals may be nominated by:

- Currently-serving member school board trustees, including trustees outside their own school board jurisdiction.

Each nomination must be endorsed by any ASBA Zone Director prior to submission. ASBA's Board of Directors will review nomination forms and select recipients during their October Board meeting, under the authority of Bylaw No. 8.2.11.

No more than three Honourary Life Member Awards will be awarded annually.

Recognition

Honourary Life Member Awards will be presented at the Fall General Meeting by ASBA's President or the Minister of Education, in their role as Honourary President of the Association. The Honourary Life Member shall receive an engraved crystal award bearing ASBA's logo.

Submission Checklist

- ATTACHMENT 1: Nomination form
- ATTACHMENT 2: Evaluation form (attach additional pages as required)
- ATTACHMENT 3: Zone Director endorsement
- ATTACHMENT 4: Nominee consent form
- Photograph of nominee (JPEG or PNG format)

All forms and evaluations must be completed and signed, and all elements noted above must be provided electronically.

Please forward the completed nomination package to Noreen Pownall by email at npownall@asba.ab.ca by September 16, 2022.

ATTACHMENT 1: NOMINATION FORM

Nominee Information

NAME (Please record the nominee's name precisely as it should appear on the award)

PHONE

EMAIL

ADDRESS

TOWN/CITY

POSTAL CODE

The nominee has served as a trustee for a member board of ASBA for the following period(s) of time:

SCHOOL BOARD

PERIOD(S) OF TIME

TOTAL YEARS OF SERVICE

The nominee served on the following: ASBA Board of Directors and/or as a member of a provincial committee for the following period(s) of time:

ROLE

PERIOD(S) OF TIME

TOTAL YEARS OF SERVICE

Nominator Information

NAME

SCHOOL BOARD

ATTACHMENT 2: EVALUATION

1. Provide a brief summary of the nominee's biography, including all achievements relevant to this nomination.

2. Record any additional information regarding the nominee's service as a trustee.

3. Describe the nominee's particular area of service, providing examples of demonstrated outstanding leadership and competence. Cite the benefits to ASBA or to trusteeship as a result of the nominee's actions.

ATTACHMENT 2: EVALUATION

4. Explain how this nominee has demonstrated a commitment to students.



5. Outline how this nominee has demonstrated a commitment to trusteeship.



6. Provide examples of how this nominee has demonstrated an understanding of the role and responsibilities of a trustee.



Please attach additional pages as required to ensure questions are answered in full.

ATTACHMENT 2: EVALUATION

7. Outline how this nominee is an education leader at the provincial level.

8. Give examples of how this nominee has developed and maintained positive relationships with students, parents and colleagues.

9. Outline examples of this nominee's ability to motivate and encourage other trustees.

Please attach additional pages as required to ensure questions are answered in full.

ATTACHMENT 2: EVALUATION

10. Provide examples of how this nominee is highly effective at the board table in fostering discussion and building consensus.

11. Outline the nominee's significant achievements on behalf of students.

12. Include comments on the nominee's commitment to students, schools, trusteeship and the community.

Please attach additional pages as required to ensure questions are answered in full.

ATTACHMENT 3: ZONE DIRECTOR ENDORSEMENT

In accordance with the procedural guidelines for the ASBA Honourary Life Member Award, Zone Director support is a requirement for each nomination. By signing this form, and including it with the nomination form, you are endorsing the nomination.

NAME

ASBA BOARD OF DIRECTORS TITLE

SCHOOL BOARD

SIGNATURE

DATE

ATTACHMENT 4: NOMINEE CONSENT FORM

I, _____
PRINT NAME

Consent to my nomination for the ASBA Honourary Life Award and authorize the release of any or all information pertaining to my role for the purpose of this nomination. This includes the use of my photograph to assist the ASBA in developing media releases and/or award materials, printed and digital, including accessing and posting to the ASBA website.

NOMINEE SIGNATURE

DATE

I hereby give consent to Alberta School Boards Association (ASBA), including its employees, Board of Directors or other third party ASBA may authorize on its behalf, to collect, use and disclose my name, likeness, voice, or other personal identifying information as specified below:

- Still photograph of me
- Video of me and my voice
- Audio recordings of me and my voice

I hereby waive all rights, including any economic and moral rights that I may have with respect to ASBA's collection, use or disclosure of my personal information. I further acknowledge and agree that there shall be no compensation provided to me by ASBA respecting my personal information for the above-described purposes.

I hereby release ASBA and its Board, elected officials, officers, employees, agents, representatives, successors and assigns, of and from any and all actions, causes of action, claims, expenses, demands for damages or loss, howsoever arising, that I may have had, may now have, or may hereafter have, against ASBA by reason of my consent to the collection, use and disclosure of my personal information as indicated herein.

I give consent for ASBA to review my academic records and relevant data as related to eligibility for this award for the sole purpose of determining award eligibility.

By signing this form I acknowledge that this constitutes a binding agreement and is the entire agreement between myself and ASBA.

FIRST AND LAST NAME OF NOMINEE

DATE

NOMINEE SIGNATURE



FOR MORE INFORMATION, VISIT
www.asba.ab.ca/about/awards/

OR EMAIL
npownall@asba.ab.ca